

GOVERNMENT OF ASSAM

OFFICE OF THE PROJECT DIRECTOR:: DRDA BAKSA, MUSHALPUR

No.DRD/Baksa/DDC/Mon-6/2025-26/

Date:

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| Subject | Minutes of the District Development Committee meeting of Baksa District for the month of January, 2026 |
| Date&Time | Dated 22-01-2026 Time 11:30AM |
| Venue | Conference Hall of DRDA, Baksa, Mushalpur |
| Participants | Enclose data annexure-1.1 |
| Fund receipt & utilization | Enclosed department wise as per prescribed Annexure A&B (Copy enclosed) |
| Physical Progress | Enclosed department wise as per prescribed Annexure C&D (Copy enclosed) |

The District Development Committee (DDC) meeting of Baksa was convened with the Heads of Departments from various development departments of the district. The meeting was presided over by Shri Manash Das, ACS, Secretary BTC, in-charge Baksa District. At the very outset, the Chairperson briefed about the administration system of BTC, such as Secretaries of the five districts of the council will review the developmental activities of the departments which will be monitored by the Principal Secretary, BTC. He initiated the agenda with a warm welcome to all the heads of the departments and requested to introduce themselves in the house. Thereafter Shri Mustofa Salim Ahmed, ACS Addl. District Commissioner cum Project Director, DRDA Baksa instructed department wise presentation of PPTs in the meeting in such a way that it shows achievement including list of all the works under different schemes along with photographs.

After that the participants discussed elaborately and emphasized on the following aspects:

| SINo. | Sector | Department | Decision/Action to be taken up | Agency responsible & timeline |
|-------|---------------|------------|--|-------------------------------|
| 1. | Social Sector | Health | Jt. Director, Health Services informed about the inconvenience of road connectivity in some interior boarder areas in the district. The Secretary, BTC instructed EE PWD (R) to ensure the matter at the earliest. No home delivery, reducing child death case in the district. He also advised for helping hand among HoDs for TB awareness activities. | EE PWD (Roads) |

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| 2. | Infrastructure | PWD (Roads) | The EE PWD (Roads) explained about the progress of ongoing schemes like RIDF, Assam Mala, SOPD (BTC) etc. The Chairperson, DDC advised to submit list of completed schemes with latest photograph. | EE PWD (Roads) |
| 3. | Reforms Governance Facilitation & Regulation | Forest | The Chairperson stated that the discussion of forest department will be held with the DFO, as he had to attend another meeting on the same day. | CHD-Tourism, BTC |
| 4. | Economic Development | Agriculture | The DAO, agriculture informed the Chairperson about the surplus food-grains to accommodate in PPC and progress of PM KISAN, PM FBY etc. He advised to activate all PPC Centers within Baksa district. | District Agriculture Officer. |
| 5. | Social Sector | Food and civil Supply | The Asstt. Director, Food & Civil Supply informed that the distribution percentage of PDS in the district is 99.7%. He also stated about the shortage of staff to run the department as he has to look after the both Mushalpur and Salbari. The Secretary, BTC assured to pursue the matter with the competent authority. | CHC, Food and Civil Supply. |
| 6. | Economic Development | Agriculture Engineering | The EE Agril Engineering informed about the progress of STW, SMAM for the year 2025-26. The Chairperson will discuss on the issue of technical manpower shortage with the higher authority. | EE Agril- Engineering. |
| 7. | Social Sector | Co-Operative Societies. | The DRCS Baksa briefed about the functioning of BSS, CSCs, credit linkages, shortage of manpower. She inform that the Govt of Assam is providing a subsidy amount of Rs. 5.00 per liter for the Dairy farmers who used to supply organized sector. But the dairy farmers of Baksa district are deprived from the subsidy that resulting dissatisfaction and financial hardship among the dairy farmers of Baksa. The Chairperson suggested to ensure the issues with the competent authority. The Chairperson emphasized for convergence initiatives with other line department. | DRCS, Baksa. |


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| 8. | Economic Development | DICC | The Chairperson, reviewed the performance of PMGP, KBSC and KBIB etc. submitted by GM. DICC. He also advised to reconstitute the district committees for better monitoring of the schemes. | G.M, DICC |
| 9. | Economic Development | DTO | The DTO informed the Chairperson that the revenue collection of the department for the month of April, 2025 to 20 th January, 2026 is Rs.14,61,11,491.00 | DTO, Baksa |
| 10. | Infrastructure | APDCL | The AGM, APDCL Pathsala raised the issue of land allotment at Borbori. The Secretary, BTC suggested to pursue the matter with the revenue department and he will also co-ordinate with the revenue department BTC Kokrajhar. | AGM, APDCL Pathsala. |
| 11. | Infrastructure | LDM | As the disbursement of loan recommended by various department is poor, the Chairperson suggested LDM to co-ordinate with concerned bank branches. The LDM Baksa ensure to conduct DCC meeting soon. | LDM, Baksa. |
| 12. | Social Sector | Social Welfare | The assisting staff of DSWO informed the Chairperson that due to shortage of staff they have been facing lots of difficulty to cover the district. Chairperson advised to co-ordinate with the competent authority. | DSWO, Baksa |
| 13. | SocialSector | Skill Development | The DPM skill development briefed about the placement linked skill development training programme and Guru Project in the district. He also appraised about required proposals of the Tea Tribe Jagamath Community Hall cum skill training centre. Chairperson suggested for re-constitution of district committee and convergence initiatives with other allied line department . | DPM, Skill Development |
| 14. | Economic Development | Soil Conservation | The DO Soil Conservation informed that no fund for the 2025-26. The Schemes taken under RIDF have been completed. The Chairperson instructed to accelerate of those Project which are lagging behind. | DO, Soil Conservation |

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| 15. | Social Sector | Education | The Inspector of School Baksa briefed about the infrastructure and academic result of the student. The teacher student ratio is 19.1 at present. The Chairperson advised for acquiring better result of the student for Baksa district. | Inspector of School Baksa. |
| 16. | Economic Development | PWD (Building) | The Chairperson reviewed thoroughly the reports submitted by EE, PWD (Building) and asked about the status of Bathoupuri Sports complex and instructed to complete at the earliest. | EE PWD (Building) |
| 17. | Social Sector | Sports | The assisting staff of DSO stated that the field and track condition of half done construction Bathoupuri Sports complex is a serious issue for the department.No administrative building for the department. The Chairperson directed the EE PWD (Building) to complete the work at the earliest. | EE PWD (Building) |
| 18. | Infrastructure | Irrigation | The Chairperson reviewed allt he works submitted by the department. The EE Irrigation briefed about the PMKSY-HKKP and other ongoing schemes. He was instructed to complete the task in due course of time. | EE Irrigation |
| 19. | SocialSector | ASRLM | The DPM, ASRLM inform the house that there are 8006 nos of SHGs, 27 VOs, and 16 nos of CLF under Baksa district. She also stated that the activities in field level are functioning in full swing. The Chairperson advised for better credit linkages to the beneficiaries. | DPM, ASRLM |
| 20. | Social Sector | Sericulture Library Baksa Polytechnic | The heads of Sericulture and Library informed about the functioning normal activities as per guidelines. The Principal Baksa Polytechnic briefed on the issue of Boys and Girls' Hostel accommodation. The Chairperson assured to co-ordinate with the higher authority. | |

The Chairperson, DDC Baksa instructed to call other remaining departments like Dairy, Koklabari ^{Development} and some of the absent HoDs to be present in the next meeting.

In the long run, the Chairperson appealed all heads of the department of Baksa district to play pro-active role for the development of the district as envisaged.

The meeting ended with the vote of thanks from the chair.


Secretary BTC, Kokrajhar
Cum In-charge, Baksa District.

MemoNo.DRD/Baksa/DDC/Mon-6/2025-26/

Dated:

Copyto:

1. The Principal Secretary, BTC Kokrajhar for favour of kind appraisal.
2. The Director, P&RD, BTC, Kokrajhar for favour of kind information.
3. The District Commissioner, Baksa for favour of kind information.
4. Office file.


Secretary BTC, Kokrajhar
Cum In-charge, Baksa District.

ANNEXURE-A

**Attendance of Members in the DDC meeting held on 22-01-2026 in the Conference Hall of DRDA
Baksa, Mushalpur.**

| Sl. No. | Name of Officer/Officail | Designation. | Contact No. |
|---------|--------------------------|---|-------------|
| 1. | Manash Das ACS | Secretary, BTC. Kokrajhar | |
| 2. | Mustofa Salim Ahmed ACS | Addl. District Commissioner Cum P.D. Baksa, DRDA. | |
| 3. | Baharul Islam | Executive Engineer, DRDA Baksa. | 9101497585 |
| 4. | Labanya Kr. Das | APO (C) DRDA, Baksa | 8638835825 |
| 5. | Dr. Mridula Thakuria | DPM, ASRLM Baksa. | 7099921643 |
| 6. | Nirjay Brahma | BDO, Baska. Dev, Block | 6901257493 |
| 7. | Makarsing Narzary | BDO, Gobardhana Dev. Block | 9365644548 |
| 8. | Dr. Hitesh Ch. Kakati. | Jt. Director, Health Services, Baksa | 7002546704 |
| 9. | N. S. Barjyary | DPM, NHM, Baksa | 7002495107 |
| 10. | Dr. Nabaneeta Pathak | DRCS, Baksa | 9954322539 |
| 11. | Biswajit Das | AEE, Mushalpur PWD (R/B) Sub-Division. | 9101335187 |
| 12. | D.B. Baruah | A.E. Rangia N.H. Division, Rangia. | 8638912376 |
| 13. | Mazzamil Hussain. | DTO, Baksa, Mushalpur | 6000868005 |
| 14. | Biju Kr. Rajbangshi. | AE, T & CP, Baksa. | 7896765397 |
| 15. | Prigesh Basumatary. | AEE, PWD (B) Baksa Sub- Division | 8473878341 |
| 16. | Manaj Kr. Das | CDPO, | 9101805778 |
| 17. | Pradip Kr. Mishra. | I/C Asstt. Director, Sericulture, Baksa | 8812015173 |
| 18. | Bikish Baro. | JE, Barama Municipal Board. | 9854318543 |
| 19. | Ganesh Basumatary. | SDSO, Baksa | 8133904328 |
| 20. | Anil Kr. Basumataty. | SA, DSO, Baksa | 9435311796 |
| 21. | Ganesh Das | JE, SS, Baksa | 7002523084 |
| 22. | Bikash Ch. Mahanta. | DPM, ASDM, Baksa | 8403957162 |
| 23. | S.J. Sharma | DP (MIS) SSA, Baksa | 8876304421 |
| 24. | Mahendra Baro | DPO, SSA Baksa. | 9954628626 |
| 25. | Janeswar Wary | Inspector, Legal Metrology, Baksa | 9101776906 |
| 26. | Dhrubajyoti Deka | Sr. Tech. Asstt. DRDA, Baksa | 6000803419 |
| 27. | Mrigen Haloi | Asstt. Ex. Engineer, Irrigation, Mushalpur | 7002074388 |
| 28. | Munindra Kr. Barua. | District Agriculture Officer, Baksa | 9435048517 |
| 29. | Dr. B.B. Nath. | District Veterinary Officer, Baksa | 9859462893 |
| 30. | R.M. Deul. | AD, HT Baksa | 9435041736 |
| 31. | S.R. Mandal | G.M. DIC, Baksa | 9707087876 |
| 32. | T. Rahman | Divisional Officer Baksa Soil Conservation Division, I/c Tamulpur | 7002637961 |
| 33. | Chintamani Barman | I/c Fishery Dev. Officer, Baksa & Tamulpur | 8638927806 |
| 34. | Paragyoti Kalita | DFE, FI ASRLM, Baksa | 9864266079 |
| 35. | Ashok Goswami | Asstt. Engineer, Dhamdhama Dev. Block | 9954061312 |
| 36. | Chandan Baruah | AGM, APDCL, Pathsala ED | 7896717979 |
| 37. | Himanshu Choudhury | ADPM (NSAP) DRDA, Baksa | 8876512558 |
| 38. | Krishna Goyary. | JE, MMB, Mushalpur | 7002772686 |
| 39. | Jhunu Rani Brahma | Principal, Baksa Polytechnic | 8638939020 |
| 40. | Jillul Hoque | Project Co-ordinator, ITDP | 7002659128 |
| 41. | Hemanta Kr. Barua. | DDM, NABARD, Baksa | 9436308122 |
| 42. | Parthajit Mazumder | SDE, AODCL, Barama ESO, | 9110487809 |

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| 43 | Pompi Paul. | CRA Child Right Associate, AVA (Association for voluntary Action) | 8721872864 |
| 44 | Rajib Brahma | Representative of DSWO, Baksa | 9957367289 |
| 45 | Pranjal Das | SBU, LDM, Baksa District. | 9435045156 |
| 46 | Prioma Brahama | CDPO, Tihu-Barama ICDS, Project | 9957839960 |
| 47 | Nirupama Basumatary | CDPO, Dhamdhama ICDS Project | 8099021441 |
| 48 | Smt. Jinti Das | District Librarian, Baksa | 9101277412 |
| 49 | Jeccika Peodyal Chettri | I/c DIPRO, Baksa | 8638970698 |
| 50 | Kishan Patan | Asstt. Engineer, (Aril) Baksa | |
| 51 | Anamika Barman | ADPM, P &RD Baksa. | |
| 52 | Nabajit Das | Lecturer Baksa Polytechnic | |
| 53 | Dr. Banajit Kr. Medhi. | BVO, Baksa Dev. Block | |
| 54 | Anup Kr. Roy | DPM, DRDA, Baksa | |
| 55. | Satyendra Patgiri | AEE, Mushalpur WR sub-Division | 8724896518 |
| 56 | Pulak Bezbaruah | I/c EE PHED, Baksa | 8638099377 |
| 57 | Ratneswar Daimary | Stenographer, DRDA, Baksa | 9435758457 |