



## GOVT. OF ASSAM OFFICE OF THE DISTRICT COMMISSIONER: BAKSA: MUSHALPUR

## Model DDC/CDC minutes of meeting format

Subject	Minutes of the Meeting of District Development Committee, Baksa
Date & Time	Date: 10-07-2023 & Time: 11:00 A.M.
Venue	Conference Hall of the District Commissioner, Baksa
Participants	Enclosed at Annexure - 1.1
Absentees	Nil
Fund receipt &	Enclosed Department wise as per prescribe Annexure A & B Copy enclosed)
Utilisation	
Physical Progress	Enclosed Department wise as per prescribe Annexure C & D Copy enclosed)

The meeting was chaired by the District Commissioner, Baksa The decisions of the meeting are as follows: Category- A: Department specific

SI.	Sector	Administrative	Scheme/	Discussions	Decision/	Agency responsible
No.			Project/	2.000.00.00.	Action to be	& Timeline
		Dopartinont	Programme		taken by	G 1111011110
1.	Economic	Agriculture	1. PM-KISAN	DAO briefed	Action will be	As per Govt
'-	Development	rigiliculture	1. 1 W 100/414	about PM-KISAN,		provided timeline
	Development			Aadhaar	Agriculture	(Agency
				authentication.	Dept.	responsible -DAO)
				The DAO, Baksa	•	responsible bite)
					the same.	
				house that total	uio saino.	
				nos. of e-KYC		
				completed is		
				36,223 and Total		
				Aadhaar		
				authenticated.		
				land seeding,		
				PFMS accepted		
				and e-KYC done		
				is 33, 788.		
			2. Millet	DAO intimated	Action will be	
			Mission	the house that	taken up by	
				Baska Block has	Agriculture	
				been taken up for	Dept.	
				Millet Mission	-	
			3. ODOP (One	DAO briefed	To make	
			District One	about ODOP and	efforts for	
			Product)	intimated the	promotion and	
				house about the	marketing of	
				efforts being	ODOP	
				taken up in	Products.	
				encouraging Bee	(Action- DAO,	
					Baksa).	
				District.		

			Yojana	Govt. has been instructed to take up two crops under PM FBY - one is Paddy Crops a nd Mustard Crops. Total Tar get of PMFBY for Baksa is 1 4000 Hectares and about 15,000 Forms has been distrib uted till now. Presently, cove red about 2,700 Hectares crop lands.	edite as per Govt. timeline and Instructions.	and Agency r esponsible -D AO)
			5. Mission Saturation PM-KISAN	DAO informed the house tha t about 60% e-KYC has don e in the district. He also infor med that 145% IPPB Accounts opened with Aadhaar aut henticated beneficiaries.	edite as per Govt timeline and Instructions.	and Agency r esponsible -D
2.	Economic Developme nt	Cooperatio n	PACS (Primary Agri cultural Societies)	The SRCS on behalf of DRC S, Baksa informed the hous e that total 12 nos. of PACS has been registered as Common Service Centers (CSC) as a part of National e-Gove rnance Plan (NeGP) to deliver Government to Citizen e-Service (G2C) to its shareholders and to facilitate the members to avail the benefit provided by the system among st them 7(seven) nos. of PACS were activated. The District Commissioner instructed to involve PACS for Jan Aushadi Kendras.	taken by DR	As per Govt provided time line and Agen cy responsibl e -Dy. RCS)
3.	Economic Developme nt	DICC	PMEGP and PMFME	The GM, DICC apprised the house about the progress of PMEGP and PMFME. The D	taken by GM, DICC and LDM, B aksa	As per Govt p rovided timeli ne and Agency r esponsible -D ICC) .
4.	Economic Developme nt	DRDA	a) Amritsarovar	a) The PD, DRDA informed the house that out of 110 nos. of Amrit Sarovar Project, 108 nos. of Projects Plantations have been completed. He also assured to complete the plantation projects as per timeline provided by the Govt. The District Commissioner instructed the complete the Projects under MGNREGA and PMAY-G as per time line fra	taken by PD , DRDA and BDOs	As per Govt p rovided timeli ne and Agency responsible PD, DRDA an d BDOs)

5.	Economic Developme nt	Soil Conse	b) Ba	al Panchayat	med by the Govt. The D t Commissioner also b) The District Commiss r instructed to organize I anchayats (Child Marria awareness camps at VC evel at the earliest. The DO Soil Conservation prised the house that n Gully Control projects have een destroyed during last od under Jalah Circle. The	ione Bal P ge) DO I on a nany ave bet flo	Action taken I Soil Co vation, a	by DO onser	and Agency
6.	Economic Developme	DICC	PME E	GP and PMFM	ict Commissioner instructo submit the proposals he damaged projects imately.  The GM, DICC apprised house about the progres PMEGP and PMFME. T	for t medi the	Action taken l	бу	As per Govt. I
	nt				istrict Commissioner insted each and every bank rtaining to Baksa district ngage an official who ca SPOC (Single Point of Cact) for PMEGP and PMFME and also to for the applications who havound business model to Banks. She also instruct GM, DICC to encourage establishment of Pradha antri Formalisation of Miood processing Enterprise PMFME)	ruct s pe to e n be cont ward ve s the ed for in M cro f ses (	nd LDI ksa	М, Ва	Agency responsible – GM, DICC)
7.	Economic Developme nt	Handloom s & Textile s	1. Sv	vanirbhar Naari	The Asstt. Director, H&T rmed the house that proment of 14nos. of bench ks items under the schelf Swanirbhar Naari will tarted very shortly as so s declaration receives frought Govt. Registration of including weavers is going on.	cure mar me o be s on a om divid	e taker D, H& <sup>-</sup> sa	n by A Γ, Bak	rovided timeli
8.	Economic Development	Fishery		1. Fish Seed Village	The District Commissioner informed the house that a Fish Seed Village is going to be taken up under Aspirational District Programme for modernization of existing Fish Farmers Ponds and instructed DFDO to execute the scheme immediately.	be ta	FDO,	provid and A respo Fisher	led timeline gency nsible - District ry )
10.	Economic Development	Animal Husbandr Veterinary		Vaccination     Artificial     Insemination	The DVO, Baksa informed the house that vaccination and artificial insemination is going on in the district. Total - 142 nos. of Male Calf and 159 nos. of Female Calf have been born in the district. The District Commissioner	be to		provid and A	r Govt led timeline gency nsible -DVO).

I		instructed to continue	
		the process of Artificial	
		Insemination and	
		regular vaccination.	

The District   Adding to be   As per Govt   Agency   Tesponsible   Tesponsibl							
Facilitation & Regulation   Plantation of 1 the Baksa district of Inspector of Corner Commercial Value Trees.   Plantation of 1 the Baksa district of Schools, Inspector of Exclusion   Plantation of 1 the	11.	Reforms,			The District	Action to be	
Plantation of 1   Crore   Commercial   Artificial   Crore   Commercial   Artificial   Crore   Commercial   Artificial   Commissioner also apprised the house that storage capacity   Grampaign   Commissioner also apprised the house that storage capacity   Grampaign   Commissioner also apprised the house that storage capacity   Grampaign   Commissioner also apprised the house that storage capacity   Grampaign   Commissioner also apprised the house that last year   Commissioner   Commissioner also apprised the   Commissioner also apprised   Commissioner   Commissioner also apprised   Commiss							•
Crore Commercial 3,46,26 saplings for Amrit Brikhshya Andolan. The District Commissioner also been fixed upto 1 Lakh, Kumarikata areas 1 Lakh, Batabari area -1 Lakh, Salbari Sub-Division -50,000 thousand and Divisional Office of Forest will be targeted for 25,000. The District Commissioner also experience Facilitation & Regulation   Adopt a Regulation   Adopt a Campaign   Adopt a Reduction   Adopt a R							
Commercial Value Trees.   April Brikhshya Andolan. The District Commissioner also apprised the house that storage capacity for Tamulpur subdivision target has been fixed upto 1 Lakh, Kumarikata areas 1 Lakh . Salbari area -1 Lakh . Salbari area -1 Lakh . Salbari area -1 Lakh . Salbari sub-Division -50,000 thousand and Divisional Office of Forest will be targeted for 25,000. The District Commissioner instructed the DFO to chalk out a distribution plan of saplings.    12. Reforms, Governance Facilitation & Regulation   Respective for the provided for the provided for for the provided from Administration side.   Salbari area -1 Lakh . S		Regulation		Plantation of 1	that Baksa district has	Inspector of	Agency
Value Trees.				Crore	been given a target of	Schools,	responsible -
Andolan. The District Commissioner also DPM, ASRLM that storage capacity for Tamulpur subdivision target has been fixed upto 1 Lath, Kumarikata area = 1 Lakh, Salbart Sub-Division -50,000 thousand and Divisional Office of Forest will be targeted for 25,000. The District Commissioner instructed the DFO to chalk out a distribution plan of saplings.  12. Reforms, Governance Facilitation & Regulation  13. Social Sector  Education  Adopt a School Campaign  14. Social Sector  Social Sector  Social Welfare  14. Social Sector  Social Welfare  AWC. b) Providing electricity that all the House for support Commissioner also instructed the pouse for support Schools by The Schools which have received C& D grades in Gunotsav.  14. Social Sector  Andopt a AWC. b) Providing electricity that all the House for support Commissioner also instructed Inspector of Schools to form Academic Support Groups for the schools which have received C& D grades in Gunotsav.  14. Social Sector  Approved the house that last year Support Schools to form Academic Support Groups for the schools which have received C& D grades in Gunotsav.  14. Social Sector  Social Welfare  AWC. b) Providing electricity that all the House blows and dependence of Schools and Scho				Commercial	3,74,632 saplings for	DSWO, Joint	DFO)
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12. Reforms, Governance Facilitation & Regulation   Excise Revenue Collection   Facilitation & Regulation   Excise Revenue Collection   Excise apprised the house that last year Rs 69,00,000 Lakh was collected as Excise revenue. The District Commissioner assured any cooperation for Excise raid will be provided from Administration side.   School Campaign   Camp					targeted for 25,000.		
Instructed the DFO to chalk out a distribution plan of saplings.							
Chalk out a distribution plan of saplings.   Chalk out a distribution plan of saplings.					Commissioner		
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C& D grades in Gunotsav.  14. Social Sector Social Welfare a) Adopt a AwC. Commissioner instructed the house electricity connection in AWCs. AwC and also C& D grades in Gunotsav.    Action to be taken by instructions and timeline and Agency responsible - DSWO)							
14.   Social Sector   Social Welfare   a) Adopt a   District   Commissioner   taken by   Instructions   AWC.   DSWO, All   electricity   that all the HoDs   Should adopt an   AWCs.   AWC and also   AWCO)							
14. Social Sector Social Welfare  a) Adopt a District Commissioner Instructed the house Plant of the Hods and timeline AWCs.  b) Providing Instructed the house Plant of the Hods and Agency P							
AWC. Commissioner taken by instructions b) Providing instructed the house electricity that all the HoDs and timeline and Agency connection in AWCs. AWC and also instructions taken by instructions and timeline and Agency responsible - DSWO)	14.	Social Sector	Social Welfare	a) Adopt a	•	Action to be	As per Govt.
b) Providing instructed the house DSWO, All and timeline electricity that all the HoDs HoDs and and Agency connection in AWCs. AWC and also DSWO)				AWC.		taken by	
connection in should adopt an AWCs. AWC and also responsible - DSWO)				b) Providing	g instructed the hou		and timeline
AWCs. AWC and also DSWO)						HoDs and	
				connection	in should adopt an		responsible -
instructed DSWO to				AWCs.	AWC and also		
					instructed DSWO	to	

				share the list of AWCs to all HoDs of line departments. Further, the District Commissioner instructed APDCL authority to provide electricity connection in all AWCs in consultation with the DSWO.		
15.	Social Sector	FCS & CA	a) Data entry of newly selected beneficiaries in the RCMS portal and selection of new NFSA Beneficiaries.	the house that 34 nos. of Data Operators are engaged out of 46 nos. operators. The District Commissioner instructed BDOs to convene Gram Sabhas for selection of new NFSA beneficiaries in consultation with Shri Arun Kr. Brahma, ACS, ADC (Supply), Baksa. She also instructed to communicate with higher authority for printing of NFSA cards.	taken by ADC (Supply), I/c Dy. Director, FCS& CA, Baksa and BDOs (All)	responsible -Dy. FCS&CA)
16.	Social Sector	Health	a) PMJAY b) Nikshay Mitra c)Mission Indradhanush	a) The District Commissioner was disappointed with regard to distribution of PMJAY Cards. She instructed Joint Director, Health and DPM, NHM to handover the PMJAY Cards to the DPM, ASRLM immediately and instructed to complete the distribution process by 15 <sup>th</sup> August, 2023. For any kind assistance, she instructed to take help from Circle Officers and BDOs. b) The District Commissioner instructed the ADC (Health) and JDHS, Baksa to cover all HoDs of Line Departments under the scheme Nikshay Mitra and they	JDHS, Baksa and DPM, Baksa	provided timeline and Agency responsible -Jt. Director Health

			should be mapped with the TB Patients. c) The District Commissioner apprised the house about Mission Indradhanush which was launched by the Ministry of Health and Family Welfare (MOHFW) on 25th December 2014 with the aim of expanding immunization coverage to all children across India. Children across socioeconomic, cultural and geographical spectrums in India are being immunized under this program. She also instructed the JDHS and DPM, NHM, Baksa to improvise the immunization process under Mission Indradhanush in the district and also instructed JDHS to take out an order with regard to day and night duty rosters of Doctors for the District Civil Hospital. The Deputy Commissioner also instructed JDHS to		
			notify Medical Executive Officer		
			immediately.		
17. Social Sector	Sports	Khel Maharan	The DSO apprised the house about the preparation of Khel Maharan and Tea Tribe Football Tournament in Baksa district. He also apprised the house about the house that Khel Maharan will be held in VCDC Level, LAC Level and District Level. The District Commissioner instructed all BDOs to cooperate with	taken by M.L Handique, ACS, AC,	As per Govt. instructions and timeline and Agency responsible - DSO, BDOs)

				the Block Level Committees for Khel Maharan and Sanskritik Maha Sangram		
18.	Infrastructure	APDCL	Electricity connection to AWCs (Anganwadi Centres)	Sangram The District Commissioner instructed to provide Electricity connection in the all AWCs immediately.		As per Govt provided timeline and instructions and Agency responsible - APDCL)
		PHED		instructed the PHED Officials, DPM, ASRLM along with LDM for of Account Opening expediting Water Users Committees. The issue regarding the incomplete works are highlighted in the meeting. Out of 600 villages of Baksa district, 169 villages still remains incomplete under JJM. The Chairperson of the meeting directed the PHED to complete the remaining villages works in three months. Har Ghar Jal programme is not in progress since 11 months, still only 4 villages completed under this project, which is only 9% of progression percentage. The Chairperson instructed the PHED to expedite the same at the earliest.	PHED, DPM, ASRLM and LDM	As per Govt provided timeline and Agency responsible - PHED, DRDA, ASRLM, LDM)
20.	Infrastructure	PWD (Roads)		The District Commissioner instructed EE, PWD (Roads) to repair the damaged roads due to flood immediately for better communication.		As per Govt provided timeline and Agency responsible -EE ,PWD(Roads) .
21.	Infrastructure	Water Resource		The EE, WR informed the house that the restoration work of Jartaluk and Alagjar and Charanpara Projects are going on. The District	Action to be taken by EE, WR Division.	

				Commissioner instructed to submit the list of Flood Repair and Renovation works immediately.		
22.	Infrastructure	Transport	Road Safety Measures	The District Commissioner instructed DTO, Baksa for frequent naka checking of overloaded vehicles and take all the immediate measures as discussed by Hon'ble Chief Minister to prevent Road Accidents and reduce fatalities in the District.	Action to be taken by DTO, Baksa.	As per VC taken by Hon'ble Chief Minister, Assam
23.	Infrastructure	Irrigation(Barama- Chapaguri Division)		The District Commissioner instructed the EE, Irrigation (Barama- Chapguri) Division to complete all the ongoing schemes immediately. She also instructed to submit the list of Projects restored during last flood season.	Action to be taken by EE, Irrigation (Barama-Chapaguri) Division.	As per Govt. instructions

<sup>#: (</sup>Social Sector/Economic Development/ Infrastructure/ Finance & Planning/ Regulatory/ Reforms).

## Category- B: Theme specific

SI.No	Theme		
0.110	Follow up of DCs conference	The Minutes of the DCs Conference held at Tinsukia Chaired by HCM, Assam has been circulated amongst all HoDs and point wise discussions was held in the last DDC Meeting held in the month of June,2023 and instructed to submit follow up action from their	
	Sabka Saath Sabka	end immediately.  The District	
	Vikas Sabka Vishwas Sabka Prayaas	Administration instructed all HoDs to implement all the schemes both state/central pertinent to their respective departments and expedite scheme saturation at the earliest. The Senior Officials of District Administration are regularly monitoring at District and Grass root level in connection with	

	the Govt. schemes. The District Administration instructed all HoDs to visit at field level for proper monitoring of the scheme and ensuring that all community of the society should be benefitted.		
Coordination across Deptt.	The various HoDs are working in coordination with other departments e.g PHED has been working with P&RD Department for the implementation of Swachh Bharat Mission-G, Social Welfare with APDCL, Education with APDCL for ensuring electrification of all AWCs and schools; and PHED, Forest with P&RD for implementation of Amrit Brikshya Andolan etc.		

## e-Signed

Secretary BTC & District Commissioner, Baksa, Mushalpur

Dated: 23/8/2023

Memo. No.Dev-36/373/2023-LD-BAK/84809-A Copy to :

- 1. The Principal Secretary to the Govt. of Assam, Transformation and Development Department, Dispur, Guwahati-6 for favour of information.
- 2. PS to Smt. Nandita Gorlosa, Hon'ble Guardian Minister for Baksa for kind appraisal of the Hon'ble Minister.
- 3. SSO to CEM, BTR, Kokrajhar for kind appraisal of the Hon'ble CEM.
- 4. P.S to Principal Secretary, BTC, Kokrajhar for kind appraisal of Principal Secretary, BTC, Kokrajhar.
- 5. All members for information and necessary action.

Secretary BTC & District Commissioner, Baksa, Mushalpur