



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER: BAKSA: MUSHALPUR

MINUTES OF THE MEETING OF DISTRICT DEVELOPMENT COMMITTEE FOR THE
MONTH OF MAY, 2023 OF BAKSA DISTRICT HELD ON 11/05/2023 AT 11:00 A.M. IN THE
CONFERENCE HALL OF OFFICE OF THE DEPUTY COMMISSIONER, BAKSA:

The meeting was chaired by Smti. Masanda M. Pertin, IAS, Deputy Commissioner, Baksa and at the very outset, she welcomed all officers present in the meeting. The Deputy Commissioner reviewed the progress of the developmental schemes department wise based on the Monitorable Points for forthcoming Deputy Commissioners' Conference. After threadbare discussions, the following resolutions were adopted as mentioned below:

1. **GeM Portal:** The Deputy Commissioner instructed all the HoDs of line departments about registration in GeM Portal for any kind of Office related procurements. The Deputy Commissioner also instructed all the HoDs to be prepared for use of e-Office in their respective Offices. The Deputy Commissioner instructed ADC Administration to hold District Level Revenue Generation Task Force Meetings regularly.
2. **PFC:** The Deputy Commissioner instructed all Circle Officers/BDOs to apply for setting-up of PFCs in their respective offices for speedy Public Service delivery and also informed the house about notification of a Public Grievances Officer to look into CPGRAMS (Centralised Public Grievance Redress and Monitoring System). She asked all the ensure timely clearance of certificates and grievances.
3. **Education:** The Deputy Commissioner instructed Inspector of Schools to fill-up the targets of Mentors in Arohan Portal by 11/05/2023 including Tamulpur Sub-Division. She also instructed ADC I/c Tamulpur to register in Arohan Portal as a Mentor and also instructed those Officers who were not yet registered till date to register themselves in Arohan Portal immediately along with the teams of their respective departments. Moreover, the Deputy Commissioner also instructed ADC I/c Tamulpur to communicate with the Tea Gardens authorities to provide fans under CSR fund for implementation of Vidayanjali Scheme. The Inspector of schools apprised the house that UDISE verification have been done 100% and also informed that Dropout rate of LP School is 1.2 % and 3.4% in UP. He also apprised that 100% electrification have been done in LP Schools. The Deputy Commissioner instructed all Officers to share field visit dairy along with Photographs including geo-coordinates of their visits to Schools/ AWCs/Border Villages/ Health Sub-Centres/ Hospitals/ Police Stations/Construction sites/ Damaged embankments etc.
4. **Excise:** The Superintendent of Excise apprised the house regarding revenue collection in Baksa district. The Deputy Commissioner apprised the house that revenue generation was a priority and it is important to look for alternative options to the closed warehouse in Simla. She instructed the LDM and DICC to provide help in establishing an IMFL warehouse in Baska district.
5. **DRDA-** Deputy Commissioner reviewed the PMAY-G schemes and MGNREGA schemes in Tea Gardens areas. The Deputy Commissioner was very disappointed with the poor performance shown by Blocks in implementation of PMAY-G and MGNREGA schemes in Doomni Tea Garden and Tea Gardens under Tamulpur Block. The Deputy Commissioner apprised the house that she will inspect all Tea gardens after DC Conference with regards to implementation of PMAY-G and MGNREGA. The Deputy Commissioner also reviewed the status of Assets creation under MGNREGA and asked the DRDA team to expedite the works.
6. **PHE:** The Deputy Commissioner instructed PHED Baksa Division to liaise with the

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Social Welfare Department and Education Department for 100% coverage of safe drinking water in all AWCs and Schools including Tamulpur Sub-Division. The Deputy Commissioner also instructed all Section Officers of PHED to improve progress of FHTCs in their respective areas. She also instructed to install FHTCs in Police Barrack/ Hospitals/Battalions etc.

7. **Supply:** The Deputy Commissioner instructed I/c Dy. Director, FCS& CA to provide point wise data required in e-Samiksha Portal and also improve the data with regard to number of NFSA beneficiaries for DC's Monitorable points.
8. **Health:** The Deputy Commissioner reviewed the Institutional Delivery, Night Delivery Vs Total Delivery in Baksa district. She instructed JDHS to extend Night Delivery Points and also instructed I/c Dy. Director Supply to increase the percentage of enrolment of Ayushman Bharat by involving Supply Inspectors. The Deputy Commissioner instructed all Circle Officers to provide land allotment for Buniyadi Swasthya Kendras (PHC). JDHS informed the house that MMR : 28% IMR :25% till date. The Deputy Commissioner instructed JDHS to reduce IMR and MMR in the district. JDHS informed the house that 74% PMJAY cards has completed e-KYC updation.
9. **Agriculture:** The Deputy Commissioner reviewed the present status of PM-KISAN, Millets production, Soil Health Card, Status of Organic farming in the district. The DAO informed the house that ODOP such like Honey and Lemon has been implemented under ADP . The Deputy Commissioner asked DAO to provide the data with regards to Fertilizer Outlet-wise e-POS Machines and to issue Fertilizer Inspection order.
10. **Social Welfare:** The District Social Welfare Officer apprised the house about the progress of Model AWCs and the status of adopted AWCs. He informed the house that out of 1397 numbers of AWCs, 1125 AWCs have been visited in the last one year and also informed that 97.36% of electrification has been done in AWCs having their own building. The DSWO also informed the house that 5566 nos. of Sukanya Samridhi Yojana Accounts have been opened till date. Deputy Commissioner instructed DSWO to do wide publicity held with VCDC level on Child Protection and on Child Marriage.
11. **Revenue & DM:** The Deputy Commissioner reviewed the status of District Land Bank and Land allotment for Govt. schemes. The Deputy Commissioner instructed ADC Tamulpur to look into the position of Land acquisition under Asom Mala in Tamulpur Sub-Division and also instructed all Magistrates to expedite certificate clearance and to ensure zero pendency of all kinds of certificates.

The meeting ended with a vote of thanks from the Chair.

e-Signed
Secretary BTC & Deputy Commissioner,
Baksa, Mushalpur

Memo. No. BD (Dev) 93/DDC/2022/16-A

Dated: 12/05/2023

Copy to :

1. The Secretary to the Govt. of Assam, Transformation and Development Department, Dispur, Guwahati-6 for favour of information.
2. PS to Smti. Nandita Gorlosa, Hon'ble Guardian Minister for Baksa for kind appraisal of the Hon'ble Minister.
3. SSO to CEM, BTR, Kokrajhar for kind appraisal of the Hon'ble CEM.
4. P.S to Principal Secretary, BTC, Kokrajhar for kind appraisal of Principal Secretary, BTC, Kokrajhar.
5. All members for information and necessary action.

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Secretary BTC & Deputy Commissioner,
Baksa, Mushalpur