



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER: BAKSA: MUSHALPUR

Annexure::

Model DDC/CDC minutes of meeting format

Subject	Minutes of the Meeting of District Development Committee, Baksa
Date & Time	Date: 08-08-2023 & Time: 11:00 A.M.
Venue	Conference Hall of the District Commissioner, Baksa
Participants	Enclosed at Annexure - 1.1
Absentees	Nil
Fund receipt & Utilisation	Enclosed Department wise as per prescribe Annexure A & B (Copy enclosed)
Physical Progress	Enclosed Department wise as per prescribe Annexure C & D (Copy enclosed)

The meeting was chaired by the District Commissioner, Baksa

The decisions of the meeting are as follows:

Category- A: Department specific

Sl. No.	Sector	Administrative Department	Scheme/ Project/ Programme	Discussions	Decision/ Action to be taken by	Agency responsible & Timeline
1.	Economic Development	Agriculture	1. Assam Paddy Procurement.	DAO informed the house that Paddy Procurement for KMS 2 nd Crop No. of Farmers registered :30 Certificate issued : 15 Paddy Procured: 34.52 MT (1.15%)	Action will be taken up by Agriculture Dept. & FPD&CA Dept.	Agriculture & Supply Department by July to September,2023
			2. Mustard Procurement	DAO informed the house that for Mustard Procurement RMS 2022-23, no farmers registered till date. Procurement Nil	Action will be taken up by Agriculture & FPD&CA Dept.	
			3. PM-KISAN	DAO, Baksa informed the	Agriculture Department	

				house that under Mission Saturation Phase –I, total e-KYC done : 3524 (91%) IPPB : 6860 (153.85%) Ready for next Installment: 34334 (86.40%)		Agriculture Department By 19 th June,2023
			4. PM-KISAN	DAO Baksa informed the house that starting of Mission Saturation Phase-II and III, the Target was: 68416 Nos. Aadhar Authentication Achieved: 39737 (58%) e-KYC Achieved: 37861. Land Seedling Achieved: 52080 (76%)	Agriculture Department	Agriculture Department by 27 th August,2023.

		Agriculture	4. PM-Fasal Bima Yojana	DAO informed that house that Target for PMFBY was : 14502 Achieved: 11090 (76.40%) Area insured : 9048.5 Hectares	DAO to expedite	AIC Ltd. Paid by 31 st July,2023 (Extended to 5 th August,2023) Blackgram : 10 th September,2023
			5. PMKSSY	DAO Baksa informed the house that Area expansion including Awareness Camp is going on.	DAO to expedite as per Govt. timeline and Instructions.	Directorate of Horticulture & FP, Assam Financial Year 2022-23.
2.	Economic Development	Cooperation	PACS (Primary Agricultural Societies)	The SRCS on behalf of DRCS, Baksa informed the house that total 12 nos. of PACS has been registered as Communal Service Centers (CSC) as a part of National e-Governance Plan (NeGP) to deliver Government to citizen e-Ser	Action to be taken by DRCS, Baksa	As per Govt provided timeline and Agency responsible (Dy. RCS)

				vice (G2C) to its shareholders and to facilitate the members to avail the benefit provided by the system amongst them 7(seven) nos. of PACS were activated. The District Commissioner instructed to involve PACS for ADHAAR verification works.		
3.	Economic Development	DICC	PMEGP & PMFME	District Commissioner advised GM, DICC, Baksa to co-ordinate with LDM & Branch Managers of Banks to sanction the PMEGP & PMFME proposal pending in the Banks and increase the sanction targets.	GM, DICC and LDM & concerned Banks to expedite the same.	DI&CC, KVIC, KVIB & respective Banks.
4.	Economic Development	Cooperative	PACS	The DRCS apprised the house that 12 No of PACS were registered as Common Service Centre(CSC) as a part of National e-Governance Plan(NeGP) to deliver Government to citizen e-Service (G2C) to its shareholders and to facilitate the members to avail the benefit provided by the system.	DRCS to expedite the same.	Agency responsible : DRCS, Baksa
5.	Economic Development	DRDA	Amrit Sarovar	<p>The District Commissioner conducted a thorough review of the Amrit Sarovar Schemes under DRDA. She identified the areas of concern, particularly the low performance of DBT schemes such as PMAY-G and MGNREGA, as well as Aadhaar seeding. In order to address these issues, the District Commissioner instructed the PD, DRDA to expedite the implementation of these schemes.</p> <p>Furthermore, the District Commissioner emphasized the importance of eliminating duplicate accounts of MGNREGA Workers without delay. Additionally, she stressed the need to increase the mandates under MGNREGA in Tea Garden Areas.</p> <p>In order to meet the housing needs of the community, the District Commissioner directed all BDOs to prioritize the completion of pending PMAY-G Houses within the current year of 2023.</p> <p>Lastly, the District Commissioner emphasized the significance of AADHAR seeding for all NSAP beneficiaries' accounts and all concerned officials to ensure 100% AADHAR seeding without delay.</p>	Action to be taken by PD, DRDA and BDOs	As per Govt provided timeline and Agency responsible PD, DRDA and BDOs)
6.	Economic Development	Soil Conservation		The D.O of Soil Conservation Dept. provided an update on the progress of the schemes implemented by the department. During the meeting, the District	Action to be taken by DO Soil Conserv	Agency responsible - DO, Soil

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	nt			t Commissioner brought the idea of inauguration ceremony ,the scheme which was laid down foundation stone which would involve public representatives and senior officers. This initiative aims to generate widespread publicity among the general public.	ation, Baksa	Conservation)
7.	Economic Development	DICC	PMEGP and PMFME	The GM, DICC apprised the house about the progress of PMEGP and PMFME. The District Commissioner instructed each and every banks pertaining to Baksa district to engage an official who can be SPOC (Single Point of Contact) for PMEGP and PMFME and also to forward the applications who have sound business model to the Banks. She also instructed GM, DICC to encourage for establishment of Pradhan Mantri Formalisation of Micro food processing Enterprises (PMFME)	Action to be taken by GM, DICC and LDM, Baksa	Agency responsible – GM, DICC)
8.	Economic Development	Banks	Social Security Schemes	The District Commissioner instructed LDM to conduct awareness on the Social Security Schemes at Gram Sabha Level and she also instructed to hold awareness camp separately in Tea Garden areas	LDM	Agency responsible - LDM
9.	Economic Development	Handlooms & Textiles	Swanirbhar Naari	The Assistant Director of Handloom & Textiles stated the house that the government has not issued any orders for the procurement of local products. Additionally, he requested that APDCL be instructed to provide electricity connection to the Common Facility Centre for Handloom & Textiles.	Action will be taken by AD, H&T and APDCL	Agency responsible -Handloom & Textiles & APDCL
10.	Economic Development	Fishery	1. Model Fishery Village	The District Commissioner informed the house that a Model Fishery Village is going to take up under Aspirational District Programme for modernization of existing Fish Farmers Ponds and She also instructed DFDO to execute the scheme immediately.	Action will be taken by DFDO, Baksa	Agency responsible - District Fishery)
11.	Economic Development	Animal Husbandry & Veterinary	LHDCP and NLM	The District Veterinary Officer (DVO) provided an update on the ongoing vaccination program in the district. Additionally, the DVO informed that training programs on various aspects of farming, such as piggery, poultry, and goat rearing, are currently underway for the benefit of local farmers of the District.	Action to be taken by DVO	Agency responsible –DVO, Baksa.
12.	Economic	Sericulture	Eri Cut	The Assistant Director of	Action to	Agency

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	Development	Cocoon, Muga Raw Silk and Mulberry Raw Silk etc	Sericulture informed the audience about the ongoing schemes under the sericulture department, such as Eri-Cut Cocoon, Muga Raw Silk, and Mulberry Raw Silk. Additionally, he made a request to the APDCL Department to provide electricity connection at the Sericulture Farm located in Jalah.	be taken by AD, Sericulture and APDCL.	responsible - AD Sericulture & APDCL
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1 3.	Reforms, Governance Facilitation & Regulation	Forest	Plantation of 1 Core Commercial Value Trees.	The Divisional Forest Officer (DFO), Baksa apprised the house with an update on the implementation and progress of various schemes within the Forest departments of Baksa district. Additionally, the DFO informed the house about the collection of commercially valuable saplings from different distribution points. In light of this, the District Commissioner urged all Heads of Departments (HoDs) to ensure that stakeholders register themselves in the Apps associated with the Amrit Brikshya Andolan. This registration is crucial for effective participation in the program. Furthermore, the District Commissioner specifically instructed the DFO, District Project Manager (DPM), Assam State Rural Livelihoods Mission (ASRLM), and Inspector of Schools to develop detailed maps outlining the routes for distributing saplings to the designated points.	Action to be taken by the DFO, Inspector of Schools, DSWO, Joint Director Health and DPM, ASRLM	Agency responsible - DFO
1 4.	Reforms, Governance Facilitation & Regulation	Excise	Revenue collection & conduct of Excise Raid	The Superintendent of Excise informed the house that a door-to-door raid is currently underway, resulting in a significant boost in revenue collection.	Action to be taken by Supdt. Excise.	Agency responsible - Supdt. Excise)
15	Social S	Educational	Academi	The District Commission	Action to be taken by AD	Agency r

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	ector	on	c Support Group and Adopt a School Campaign	er has issued a directive to the Inspector of Schools, tasking them with the formation of an Academic Support Group. Furthermore, she has mandated the assignment of a school to each ADCs/HoDs/ALRS/BDOs etc, as part of the Government of Assam's Adopt a School Campaign and instructed all the officers respond promptly to attend the school assigned to them.	Cs/ HoDs/ACs/ALRS/BDOs	esponsible- ADCs/HoDs/ACs/ALRS/BDOs
16.	Social Sector	Social Welfare	a) Adopt a AWC. b) Providing electricity connection in AWCs.	District Commissioner instructed the house that all the HoDs should adopt a AWC and also instructed DSWO to share the list of AWCs to all HoDs of line departments. Further, the District Commissioner instructed APDCL authority to provide electricity connection in all AWCs in consultation with the DSWO.	Action to be taken by DSWO, All HoDs and	Agency responsible - (DSWO)
17.	Social Sector	FCS & CA	NFSA	The Deputy Director of Food and Civil Supplies and Consumer Affairs informed the house that the process of collecting the list of new beneficiaries is currently underway from respective Blocks. The District Commissioner has directed all Block Development Officers (BDOs) to ensure they meet their assigned targets.	Action to be taken by ADC (Supply), I/c Dy. Director, FCS& CA, Baksa and BDOs.	Agency responsible - Dy. FCS&CA) and BDOs

				Additionally, she has instructed the Addl. District Commissioner I/c Salbari Sub-Division to involve Lot Mandals to collect new beneficiaries for new NFSA Cards.	
18.	Social Sector	Health		The Joint Director of Health Services expressed concern regarding child and maternity cases. Additionally, he provided an update on the PMJAY Schemes and JE Cases in the district. In response, the District Commissioner requested the Joint Director to involve all the Officers in the district in the Nikshay Mitras program.	Action to be taken by ADC (Health Baksa), JDHS, Baksa and DPM, Baksa. Agency responsible -Jt. Director Health Services)
19.	Social Sector	Sports	Khel Maharan	The DSO informed the house about the current status of the preparations for Khel Maharan. The District Commissioner directed the DSO to ensure a seamless execution of the event within the district.	Action to be taken by M.L Handique, ACS, AC, Baksa , DSO, Baksa and BDOs Agency responsible - DSO/ BDOs
20.	Infrastructure	APDCL	Electricity connection to AWCs (Anganwadi Centres)	The District Commissioner has issued instructions to promptly provide electricity connections to all AWCs (Anganwadi Centers). Additionally, she has directed the APDCL authority	Action to be taken by the APDCL authority. Agency responsible - APDCL

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				to address the issue of frequent power outages in the district.		
21.	Infrastructure	PHED	FHTC schemes under JJM Scheme.	The District Commissioner has instructed EE, PHED Baksa to meet the FHTC target and also to hand over the completed JJM Schemes to the Water Users Committees.	Action to be taken by the PHED, DPM, ASRLM and LDM	Agency responsible - PHED, DRDA, ASRLM, LDM
22.	Infrastructure	PWD (Roads)		The District Commissioner instructed the Executive Engineer (EE) of the Public Works Department (PWD) Roads to repair the road from Mushalpur to Bathouphuri before August 15th. The EE, PWD Roads apprised the progress of the schemes undertaken by the PWD Roads Department.	Action to be taken by EE, PWD (Roads)	Agency responsible -EE ,PWD(Roads) .
23.	Infrastructure	PWD (Building)		The District Commissioner has instructed EE, PWD (Building) to promptly finish the remaining tasks at Salbari Stadium and deliver the completed project to the relevant authority for inspection before the upcoming Khel Maharan event. Additionally, she has emphasized the need to complete the construction of the Salbari Circuit House by	Action to be taken by PWD (Building)	Agency Responsible – PWD (Building)

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				September. Furthermore, she has shared that the Hon'ble Chief Minister may inaugurate the Govt. Model College at Barimukh, therefore, it is essential to ensure that all grounds are thoroughly cleaned and that plantations are made around the College Campus..		
24.	Infrastructure	Water Resource		The EE, WR Baksa Division has informed that the construction of the new embankment project from Jartaluk to Niz Barchialjar is currently underway. Furthermore, the land issue has already been resolved through consultation with the Circle Officer, Barama.	Action to be taken by EE, WR Baksa Division.	Agency responsible- EE, WR Baksa Division.
25.	Infrastructure	Transport	Road Safety Measures	The District Commissioner instructed DTO, Baksa for frequent naka checking of overloaded vehicles and take all the immediate measures as discussed by Hon'ble Chief Minister to prevent Road Accidents and identify the Black Spots in the District.	Action to be taken by DTO, Baksa.	Agency responsible - DTO, Baksa

26.	Infrastructure	Irrigation(Barama-Chapaguri Division)		The EE, Irrigation Barama-Chapaguri	Action to be taken by EE, Irrigation	Agency responsible – EE, Irrigation
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			<p>Division apprised the house of the progress of ongoing schemes within the department. Furthermore, the District Commissioner emphasized the importance of accuracy and attention to detail when preparing reports. The EE was specifically instructed to exercise caution and ensure that all information presented in the reports is reliable and precise.</p>	(Barama-Chapaguri) Division.	Barama-Chapaguri Division.
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e-Signed

Secretary BTC & District Commissioner,
Baksa, Mushalpur

Memo. No. Dev-36/373/2023-LD-BAK/107979-A

Dated: 19/09/2023

Copy to :

1. The Principal Secretary to the Govt. of Assam, Transformation and Development Department, Dispur, Guwahati-6 for favour of information.
2. PS to Smti. Nandita Gorlosa, Hon'ble Guardian Minister for Baksa for kind appraisal of the Hon'ble Minister.
3. SSO to CEM, BTR, Kokrajhar for kind appraisal of the Hon'ble CEM.
4. P.S to Principal Secretary, BTC, Kokrajhar for kind appraisal of Principal Secretary, BTC, Kokrajhar.
5. All members for information and necessary action.

Secretary BTC & District Commissioner,
Baksa, Mushalpur