



GOVERNMENT OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER: BAKSA: MUSHALPUR

**MINUTES OF THE MEETING OF DISTRICT DEVELOPMENT COMMITTEE (DDC)  
FOR THE MONTH OF June, 2023 OF BAKSA DISTRICT HELD ON 03/06/2023 AT  
11:00 A.M. IN THE CONFERENCE HALL OF OFFICE OF THE DEPUTY  
COMMISSIONER, BAKSA:**

The meeting was chaired by Smti. Masanda M. Pertin, IAS, Deputy Commissioner, Baksa and at the very outset, she welcomed all officers present in the meeting. The Deputy Commissioner reviewed the progress of the developmental schemes point wise based on the minutes of the meeting of 5<sup>th</sup> DCs Conference held at Tinsukia w.e.f 15<sup>th</sup> to 17<sup>th</sup> May, 2023.

At the outset, the Deputy Commissioner requested all the officers present in the house to improve their performance in their respective parameters and the departments to hold accountability for their performance.

1. **DRDA::** PMAY-G houses and MGNREGA asset creation schemes in Tea Garden areas to be treated as focus areas citing the poor performance of Baksa district in these parameters in the DCs conference. The Deputy Commissioner instructed all BDOs to solve land issues of PMAY-G houses in consultation with respective Circle Officers. She also instructed ADC I/c Salbari Sub-Division to visit Fatemabad Tea Estate for inspection of PMAY-G houses and MGNREGA schemes. The Deputy Commissioner instructed PD, DRDA and all BDOs to complete Amrit Sarovar Schemes by 31<sup>st</sup> July, 2023. All MGNREGA works of Amrit Sarovars to be completed by 15<sup>th</sup> August, 2023. She also instructed Circle Officer, Jalah to solve the land issues of PMAY-G houses under Jalah Dev. Blocks. The Deputy Commissioner instructed all BDOs to delete land less PMAY-G beneficiaries who are not willing to be relocated to alternative land from the portal and add them to MMAY- G as instructed in the DC Conference minutes of the meeting. The Deputy Commissioner apprised the house that Pavers Block Roads can be constructed under MGNREGA. She instructed the BDOs to organize Gram Sabha at Gram Panchayat level for approval of the same under Village Action Plan. The Deputy Commissioner instructed PD, DRDA and all BDOs to convert all Brown Field Amrit Sarovar schemes to Green Field. The Deputy Commissioner instructed all COs to identify Brown Field Amrit Sarovars and submit the same to the Office of the Deputy Commissioner.
2. **Child Marriage:** The Deputy Commissioner apprised the house that Lot Mandals in Sixth Schedule Areas have been designated as Child Marriage Prohibition Officers by the Govt and she instructed ADC Social Welfare to monitor the cases of Child Marriage with the cooperation of concerned Circle Officers in the district. Deputy Commissioner instructed ADC Social Welfare and ADC DRDA to conduct Gram Sabhas to declare some of the villages as 'Child Marriage Free Villages' with the

cooperation of BDOs/VCDCs/Lot Mandals. The Deputy Commissioner instructed all Circle Officers to put in efforts to declare villages in their respective jurisdictions as 'Child Marriage Free Village'.

3. **PHE::** The Deputy Commissioner instructed EE, PHE Baksa Division to ensure water connections in all AWCs and schools and to cover battalions, police stations and FRUs also under the fold of Jal Jeevan Scheme. She instructed the EE PHED to call for a meeting with those JJM contractors who have completed 80% and above works but kept the project pending for months after that. She also instructed EE PHED to tally the number of AWCs in his Dept's list with that of the DSWO. The Deputy Commissioner instructed PHED Baksa Division to chalk out a plan regarding Solid waste Management, SBM-G etc. under the theme **MODI (Most Outstanding District Initiatives)** - District Swachhta Purashkar - for which the Govt. will award prize money of Rs.100 Crore to the winning district.
4. **APDCL::** The Deputy Commissioner instructed APDCL authority to connect electricity in all AWCs and all Govt. educational institutions. She instructed ADC Social Welfare to conduct spot verification in all the AWCs to check whether the electrification connections have been provided or not. She also instructed ADC electricity to convene a meeting with APDCL Officials to review various issues related to the dept. The Deputy Commissioner instructed ADC Administration to contact Tele Communication Companies for installation of Mobile Towers in DC Office Premises, Circle Office Premises and all the Govt. Institutions within the district for smooth processing of online works such as certificate clearance, e-office etc. The Deputy Commissioner also instructed PWD Building Division to clear out all the pending proposals of Mobile Towers in the ROW Portal.
5. **Agriculture:** The Deputy Commissioner informed the house that Govt. has prioritized procurement of Paddy, Mustard and Millets. The Deputy Commissioner instructed all Circle Officers to ensure providing Farmers Certificates to the genuine Farmers through the help of their respective Lot Mandals. The District Agriculture officer informed that the summer paddy farmers near Howly of Baksa Part is supplying paddy to the neighboring district through middle men. DC Baksa instructed ADC Agriculture to visit the place and persuade the farmers for selling the paddy to the nearest PPC in Baksa district. The Deputy Commissioner instructed DAO to work out Mobile Paddy Procurement system as instructed in the DC conference in Tinsukia. The DAO informed the house that 22-23 nos. of FPOs have registered in Baksa under ODOP Honey. The Deputy Commissioner instructed the DAO to develop a Mechanism of Organic certified product in consultation with organic certifying agencies. The Deputy Commissioner advised DAO and I/c Dy. Director Supply, Baksa to prepare proposals for setting up of a Food Processing Unit in which packaging of Honey, Mustard, Millets etc. can be done and the proposal to be submitted under Aspirational District Programme.
6. **Social Welfare::** The Deputy Commissioner instructed DSWO to rectify the actual enrolment of AWCs. She also instructed ADCs, ACs/Circle Officers and all HoDs to adopt one AWCs each and strengthen the 'Adopt an Anganwadi' campaign.
7. **Forest::** The Deputy Commissioner instructed all the HoDs to ensure deduction of Forest Royalty from all construction works and deposit the Forest Royalty through the proper heads to treasury as instructed by Finance Dept, Govt of Assam. Deputy Commissioner instructed all HoDs to participate whole heartedly in the upcoming World Environment Day on 5<sup>th</sup> June, 2023. The Deputy Commissioner apprised the house that the Govt. of Assam has taken an initiative of plantation of 1(one) crore commercial value trees in the whole state for Guinness World Record in a single day. The Deputy Commissioner instructed Ms. Gunjana Saikia, ACS,

AC, Baksa to plan the logistics for the Guinness World event with ADC Forests and DFO.

8. **Food & Civil Supplies::** The Deputy Commissioner instructed the Education Department to submit the AADHAAR machines given to them by SSA and instructed the Aadhaar branch to place the machines in all Tea Garden areas for AADHAAR seeding of Tea Garden areas specially in Meneka and Nagrijuli TE. The AADHAAR seeding is to be completed 100% in all Tea Garden areas.
9. **Health & Family Welfare::** The Deputy Commissioner instructed DDM Health to ensure 100% coverage of Nikshay Mitras to all enrolled and consented T.B Patients. There are 205 such patients in Baksa who are yet to be adopted. She also requested all new officers to register themselves as Nikshay Mitras and adopt a TB patient for six months. She instructed Inspector of Schools to encourage all Head Masters / Principals to participate as Nikshay Mitras. The District T.B Cell apprised the house that approximately 100 nos. T.B Patients were increasing per month in the area of Nimua, Goreswar, Tamulpur and Mushalpur areas. The Deputy Commissioner asked District T.B Cell to find out the reason for increase of T.B patients and also instructed to submit the geographical locations of the T.B patients. The Deputy Commissioner appealed to the Inspector of Schools to ensure adoption of at least 2(two) T.B patients by each and every Teacher of every school. The Deputy Commissioner instructed the Inspector of Schools to submit the list of teachers along with detailed address to the District T.B Cell so that they can be mapped with the T.B patients. The Deputy Commissioner instructed Health Department to distribute the Health AB-PMJAY and AA-MMJAY cards ceremonially by 7<sup>th</sup> June, 2023. Deputy Commissioner instructed health department to make wide publicity of the scheme MM-JAY and instructed to arrange ceremonial distribution of MM-JAY cards in presence of Hon'ble Guardian Minister for Baksa district.
10. **Education::** The Deputy Commissioner instructed Inspector of Schools to rationalize teachers in schools and instructed for posting of local Tea garden community teachers in Tea Gardens areas as directed in DCs conference. She also directed for Mid-day meals to be provided in all schools. She instructed I.S. Baksa to issue show cause notices to those headmasters who don't provide Mid-day meal regularly. The Deputy Commissioner requested to create a Kitchen garden in each and every School. The Deputy Commissioner requested all HoDs to adopt at least 5(Five) nos. of Schools under 'Adopt a School' campaign as per instructions of the Govt. The Deputy Commissioner directed to take immediate measures to reduce dropout rates of students at all level. She also instructed that AADHAR nos. of the students are to be incorporated in UDISE Data. The Deputy Commissioner instructed DEEO to constitute a 'Academic Support group' at Elementary Level with one Executive Magistrate as Member Secretary and four non Govt. persons such as renowned educationists, retired teachers, professor etc. as Members for monitoring the Gunotsav results and to suggest remedial measures for better performance in future. The Deputy Commissioner instructed Inspector of Schools, Baksa to conduct awareness programme, competition in schools on the theme "Beat the Plastic Pollution". She also instructed all HoDs to come up with new ideas as initiative for "Beat the Plastic Pollution" theme of World Environment Day celebrations 2023.
11. **ARTPG ::** The Deputy Commissioner directed all HoDs to ensure that all pension matters are to be addressed in the Kritgyata Portal and should be paperless by 1<sup>st</sup> July,2023.
12. **Border Area Development::** Border Outpost :: The Deputy Commissioner apprised

the house that Untied Fund should be utilized for BOP development. She also directed ADCs/SDO (Civil)s/COs to visit frequently the BOPs and maintain good relations with their Bhutanese counterparts.

13. **Sports** :: The Deputy Commissioner apprised the house that **Khel Maharan** will be organized at every revenue villages with five popular games like Football, Volleyball, Kabbadi etc. The Khel Maharan will be start from September, 2023 and will continue till April, 2024. The Khel Maharan is to be conducted at four levels - Revenue Village Level, Constituency Level, District Level and State Level. The Deputy Commissioner instructed Shri M. L. Handique, ACS, AC, Baksa to plan with the District Sports Officer for smooth conduct of the sports events.
14. **Culture**: The Deputy Commissioner apprised the house that a Cultural event under **Sanskritik Mahasangram** consisting of 6(six) categories - Jyoti Sangeet, Rabha Sangeet, Bhupendra Sangeet, Rabindra Sangeet, one Tribal Dance and Bihu will be organized from September,2023 to March,2024 at 3(three) levels - Panchayat Level, District Level and State Level. She instructed Assistant Commissioner Nizwra Boro ACS to take the lead in the planning of the same.
15. **DDMA**:: The Deputy Commissioner instructed ADC I/C Salbari Sub-Division to review the Flood Preparedness Plan at the Sub-Divisional level. At the end of the meeting, the Deputy Commissioner displayed the format given by the Governor's Office and she instructed all concerned HoDs to submit their reports as per the prescribed format which is required on the day of Hon'ble Governor of Assam's visit to Baksa district.

The meeting ended with a vote of thanks from the Chair.

e-Signed  
Secretary BTC & Deputy Commissioner,  
Baksa, Mushalpur

Memo. No. E-58495 Dev-36/373/2023-LD-BAK/16-A

Dated: 12/06/2023

Copy to :

1. The Principal Secretary to the Govt. of Assam, Transformation and Development Department, Dispur, Guwahati-6 for favour of information.
2. PS to Smti. Nandita Gorlosa, Hon'ble Guardian Minister for Baksa for kind appraisal of the Hon'ble Minister.
3. SSO to CEM, BTR, Kokrajhar for kind appraisal of the Hon'ble CEM.
4. P.S to Principal Secretary, BTC, Kokrajhar for kind appraisal of Principal Secretary, BTC, Kokrajhar.
5. All members for information and necessary action.

Secretary BTC & Deputy Commissioner,  
Baksa, Mushalpur