



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER: BAKSA: MUSHALPUR

Annexure:

Model DDC/CDC minutes of meeting format

Subject	Minutes of the Meeting of District Development Committee, Baksa for the Month of January, 2024
Date & Time	Date: 29/01/2024 & Time: 11: 00 A.M.
Venue	Conference Hall of the District Commissioner, Baksa
Participants	Enclosed at Annexure – 1.1
Absentees	Nil
Fund receipt & Utilization	Enclosed Department wise as per prescribe Annexure A & B (Copy enclosed)
Physical Progress	Enclosed Department wise as per prescribe Annexure C & D (Copy enclosed)

The meeting was chaired by the District Commissioner, Baksa

The decisions of the meeting are as follows:

Category- A: Department specific

Sl. No.	Sector	Administrative Department	Scheme/ Project/ Programme	Discussions	Decision/ Action to be taken by	Agency responsible & Timeline
1.	Economic Development	Cooperation		The DRCS has apprised the house that each Primary Agricultural Credit Society (PACS) has been allocated a plot of land measuring 7/8 Bighas by the Bodoland Territorial Council (BTC) authority. The process of digitizing National Food Security Act (NFSA) beneficiaries is currently underway.		DRCS
2.	Economic Development	DRDA		a) The District Commissioner has directed all Block Development Officers (BDOs) to expedite the completion of all Pradhan Mantri Awas Yojana-Grami		DRDA Department

n (PMAY-G) houses that have been pending since 2017-18, as well as those in progress in the current financial years. Additionally, she has instructed them to file FIRs against beneficiaries who have not completed their PMAY-G houses, and to seek cooperation from Village Community Development Committee (VCDC) chairpersons, Gram Panchayat Committees (GPC), and Gram Rozgar Sahayak (GRS) during the foundation laying of PMAY-G houses.

b) Regarding the Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA), the District Commissioner has instructed that material payments be made in chronological order.

c) A plantation drive is to be carried out around the Amritsarovar scheme.

d) For Aadhaar Seedlings, the District Commissioner has directed a camp to be held with all Bank Managers.

e) In relation to the National Rural Livelihood Mission (NRLM), the District Commissioner has mandated an increase in the compulsory deposit amount for forms to Rs. 10,000.

				Furthermore, the District Commissioner has instructed the Project Director, District Rural Development Agency (DRDA) to issue a showcase notice to the BDO, Dhamdhama for failing to attend the District Development Committee (DDC) Meeting.	
3.	Economic Development	Soil Conservation		The Department of Soil Conservation provided an update to the house about the progress of the projects being implemented under RIDF XXV/XXVI/XXVII. The District Commissioner has instructed that all ongoing projects be completed promptly.	District Soil Conservation Officer, Baksa
4.	Economic Development	DI&CC		The General Manager of the DI&CC provided an update on the progress of schemes being implemented within the department. The District Commissioner instructed that an awareness program for the PM-Viswakarma schemes be held immediately.	DI&CC Department
5.	Economic Development	Banks (LDM)		The District Commissioner has directed the Lead District Manager (LDM) to issue clear instructions to all bank branches in the district to provide Mudra Loans for proposals submitted by Handloom & Textiles, DI&CC, and NRLM. Additionally, she has instructed the LDM to convene a meeting with all bank branch managers to discuss the disbursement of loans and	LDM

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6.	Economic Development	Handlooms & Textiles		<p>d. Aadhaar seeding.</p> <p>The Assistant Director of Handloom & Textiles informed the house that the Swanirbharsil Naari program is currently being implemented at two centers, Mushalpur and Salbari. The District Commissioner has directed the Handloom & Textiles department to prepare a proposal for Mudra Loan to be submitted to the Bank authority, with notification to the DC Office in Baksa.</p>	Asstt. Director, H&T, Baksa
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7.	Economic Development	Fishery		The DFDO informed the house that 100 beneficiaries have been selected to participate in the Aspirational District Programme for the improvement of individual ponds.	Fishery Department
8.	Economic Development	Animal Husbandry & Veterinary		The District Veterinary Officer (DVO) presented an update on the vaccination program for January 2024, as well as the total number of artificial inseminations performed during that month.	District Animal Husbandry and vety. Deptt.
9.	Economic Development	Sericulture		The District Commissioner has instructed the PD, DRDA to initiate a Muga plantation program on the land allocated by the Sericulture department.	Sericulture Deptt. District Sericulture Deptt.

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10.	Reforms, Governance Facilitation & Regulation	Forest	The Forest Department has informed the house about the ongoing nursery plantation project under CAMPA. The District Commissioner has instructed the Forest Department to halt all illegal mining and unauthorized tree cutting activities immediately.		Forest Department
11.	Social Sector	Education	The District Commissioner has directed the APDCL authority to provide electricity connections at Charaimari Guddi Pharaisali. Additionally, the DEEO has been instructed to draft a letter to APDCL regarding this matter. The District Commissioner has also brought to attention the issue of educational institutions hiring rented teachers without proper authorization from the Headmasters. In response, the District Commissioner has instructed the DEEO to take strict actions against any Head		District Education Department

			<p>Masters found engaging in this practice. Furthermore, it was emphasized that any specific complaints received will result in immediate and severe actions being taken by the District Administration.</p>	
12.	Social Sector	Social Welfare	<p>Model Anganwadi Centers (AWCs): The District Commissioner has directed the District Social Welfare Officer (DSWO) to provide a current status report on all Model AWCs. Additionally, she has instructed the Joint Director of the Health and District Social Welfare Department to visit Jwngma Rescue Home to oversee the activities of the NGO. The District Commissioner emphasized the importance of providing nutritious food to pregnant child at Jwngma Rescue Home.</p> <p>During the meeting, the DSWO reported that 47 AWCs were not covered by the JJM schemes due to their location outside of school premises. In response, the District Commissioner</p>	Social Welfare Department

			<p>instructed the Public Health Engineering Department (PHED) to immediately connect the JJM schemes to these 47 AWCs. Furthermore, the DSWO highlighted that 37 AWCs were still awaiting electricity connections. The District Commissioner directed the DSWO to issue an order for supervisors to regularly visit the AWCs.</p> <p>Lastly, the District Commissioner requested a list of newly appointed or yet-to-be-appointed AWCs in Baksa district from the DSWO.</p>	
13.	Social Sector	FPD& CA	<p>The Deputy Director of Food, Public Distribution, and Consumer Affairs in Baksa provided an update on the lifting and distribution of NFSA Rice in January, 2024. Additionally, he informed about the progress made in NFSA Data Entry and e-KYC.</p>	FPD & CA Department
14.	Social Sector	Health	<p>The Joint Director reported that the Maternal Mortality Rate has decreased in Baksa district; however, the Child Mortality Rate remains unchanged. In response, the District Commissioner has</p>	Health Department

			directed the Health department to identify areas with high Child Mortality Rates and organize awareness programs. Additionally, the DC has instructed all departments to fulfill their duties within the specified timeframes and has tasked the Joint Director with issuing a show cause notice to the DPM, NHM, Baksa for failing to attend the DDC Meeting.	
15.	Social Sector	EXCISE	The District Commissioner has directed the Superintendent of Excise to carry out a raid on illegal liquor within the district. Additionally, she has instructed the Superintendent of Excise to conduct a special operation at picnic spots and fairs.	Excise Department
16.	Social Sector	Sports	The District Commissioner commended District Sports Officer Baksa for the successful organization of the District Level Khel Maharan Programme.	Sports Department
17.	Infrastructure	APDCL	The APDCL Pathsala informed the attendees that there are approximately 1 crore rupees in pending dues from government offices. The District Commissioner has	APDCL authority

			directed the Health Department to promptly submit the outstanding electricity bills for Health Sub-Centres to the BTC authority for payment processing. Additionally, all Heads of Departments have been instructed to settle the electricity bills for their respective offices without delay.	
18.	Infrastructure	PHED	The District Commissioner expressed deep disappointment regarding the appointment of a Junior Engineer to represent the DDC meeting. She has instructed that a meeting be convened to discuss the Jal Jeevan Mission (JJM).	PHED
19.	Infrastructure	PWD (Roads)	The District Commissioner expressed deep disappointment regarding the appointment of a Junior Engineer to represent the DDC at the meeting. She has instructed that a meeting be convened to discuss the Jal Jeevan Mission (JJM).	PWD (Roads)
20.	Infrastructure	PWD (Building)	The Assistant Executive Engineer (AEE) provided an update on the tendering process for the 2 Crore project at Mushalpur Civil Hospital. Additionally,	PWD (Building)

			<p>he briefed the assembly on the progress of the Model School in Barimakha and the District Science Centre. The District Commissioner directed the Public Works Department (PWD) Building to issue a Show Cause notice to contractors causing delays in their projects. Furthermore, the DC instructed the PWD Building to convene a meeting with all contractors to discuss strategies for expediting the completion of ongoing projects.</p>	
21.	Infrastructure	Water Resource	<p>The Executive Engineer of the WR Baksa/Chirang Division briefed the attendees on the numerous projects currently underway within the department. The District Commissioner informed the Executive Engineer of the WR Baksa/Chirang Division that the Honorable Speaker of the BTR will be visiting the projects being carried out by the WR Departments in the near future.</p>	Water Resource Divn., Baksa
22.	Infrastructure	Transport	<p>The District Commissioner has directed DTO for regular enforcement drives to be conducted throughout the district.</p>	DTO, Baksa

				Additionally, she has instructed the District Transport Officer (DTO) to carry out a special enforcement drive at the 127 National Highway leading from Pathsala to Nanglam.	
22.	Infrastructure	Irrigation (Barama-Chapaguri Division)		The Ex. Engineer of Irrigation informed the household about the projects of the AIDP Programme. The District Commissioner instructed all Heads of Departments to participate in laying the foundation and inauguration, to be attended by elected members, Ministers, MLAs, EEMs, and MCLAs.	Irrigation Department
23.	Infrastructure	Town & Country Planning		The Executive Officer of the Mushalpur Municipal Board has informed the house that, thus far, no projects have been approved by the government, with the exception of the office building.	Town & Country Planning Department
24.	Infrastructure	Legal Metrology		The District Commissioner has instructed that a Show Cause notice to be issued against the Inspector of the Legal	District Administration

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				Metrology Department for failing to attend any of the DDC meetings.	
25.	Library			The District Commissioner instructed all the HoDs along with Staff to register themselves as Member Participation at District Library.	Library Department
26.	Economics & Statistics Department			The Deputy Director of Economics and Statistics provided an update on the current progress of the Agriculture Census during the meeting.	Eco & Statistics Department
27.	Skill Development			The DPM, Skill Development informed the house that an awareness program and mobilization of candidates had been carried out to promote the Skill Development Training Program. The target was assigned to the AISECT Skill Development Training Center in Barama, Baksa. A total of 75 targets were distributed to the trainees for job roles in Beekeeping, Sericulture, and Piggery, with 25 targets for each role. The assessment for the program was successfully conducted, and certificates were distributed to 63 successful candidates by the esteemed ADC,	Skill Development Department

			Baksa.		
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e- Signed

Secretary BTC & District Commissioner,
Baksa, Mushalpur

Memo. Dev-36/373/2023-LD-BAK/200034-A

Dated: 17/02/2024

Copy to:

- 1.The Principal Secretary to the Govt. of Assam, Transformation and Development Department, Dispur, Guwahati-6 for favour of information.
- 2.PS to Smti. NanditaGorlosa, Hon'ble Guardian Minister for Baksa for kind appraisal of the Hon'ble Minister.
- 3.SSO to CEM, BTR, Kokrajhar for kind appraisal of the Hon'ble CEM.
- 4.P.S to Principal Secretary, BTC, Kokrajhar for kind appraisal of Principal Secretary, BTC, Kokrajhar.
- 5.All members for information and necessary action.

Secretary BTC & District Commissioner,
Baksa, Mushalpur