



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER, BAKSA: MUSHALPUR

Annexure:

Model DDC/CDC minutes of meeting format

Subject	Minutes of the Meeting of District Development Committee, Baksa for the Month of December, 2023
Date & Time	Date: 22-12-2023 & Time: 11:00 A.M.
Venue	Conference Hall of the District Commissioner, Baksa
Participants	Enclosed at Annexure – 1.1
Absentees	Nil
Fund receipt & Utilisation	Enclosed Department wise as per prescribe Annexure A & B (Copy enclosed)
Physical Progress	Enclosed Department wise as per prescribe Annexure C & D (Copy enclosed)

The meeting was chaired by the District Commissioner, Baksa

The decisions of the meeting are as follows:

Category- A: Department specific

Sl. No.	Sector	Administrative Department	Scheme/ Project/ Programme	Discussions	Decision/ Action to be taken by	Agency responsible & Timeline
1.	Economic Development	Agriculture	a) PM-Kisan b) Paddy Procurement c) PM-FBY	<p>a) The DAO provided an update on the progress of the PM-Kisan program during the session. According to DAO 71488, there are currently 91,599 farm families registered on the portal, out of which 52,893 farmers have completed Aadhaar authentication and 52,195 eligible farmers have completed e-KYC. The District Commissioner has instructed S. Khan, ACS, ADC, Baksa, to verify all the scheme implemented by the Agriculture Department in coordination with the DAO.</p> <p>b) The District Agriculture Officer (DAO) has officially announced that an awareness meeting will be conducted to address the topic of Paddy Procurement.</p> <p>c) During the session, the DAO presented a comprehensive overview of the PM-FBY, shedding light on its various aspects. It was highlighted that the PM-FBY encompasses the cultivation of Summer Paddy, Rabi/Mustard,</p>		ADC S. Khan and District Agriculture Department

				Potato, and Maize. The DAO emphasized that the ambitious target for the PM-FBY stands at an impressive 10,000 units. Furthermore, the DAO took the opportunity to apprise the house of the latest developments regarding the PM-KSY, ADP Schemes, and ODOP, providing valuable insights into their current status.	
2.	Economic Development	Cooperation	PACS	The District Commissioner has reviewed the progress of the PACS and has instructed the convening of a District Level Implementing Committee meeting to monitor the projects.	DRCS
3.	Economic Development	DRDA	a) PMAY-G b) Amritsar Sarovar	<p>a) The Project Director, DRDA provided an update on the progress of schemes being implemented under the department. He assured that the PMAY-G schemes would be completed by January 28, 2024.</p> <p>The District Commissioner instructed the Project Director of DRDA to immediate release of Mandays for the PMAY-G schemes. She informed the house that the Government of Assam is planning to launch a new project called Mukhyantri Awaas Yojana. Therefore, she requested the Project Director to ensure that all PMAY-G schemes are completed by the scheduled date, in order to facilitate the smooth implementation of the new project in the district without any overlap.</p> <p>Additionally, she instructed the Project Director to arrange a meeting with the Bank authorities for Aadhaar seeding. Furthermore, she requested the Project Director to construct soak pits in the officers' colony of the DC Office, and also to carry out plantation activities for beautification through the MGNREGA b) The District Commissioner also instructed to construct parks at all Amrit Sarovar projects.</p> <p>ASRLM: The DPM, ASRLM informed the house about the current status of financial inclusion schemes. She highlighted that the disbursement process by the Bank authorities is sluggish and urged the District Commissioner to intervene in the matter. She requested the Commissioner to issue instructions to the Bank Branch to expedite the disbursement of loans. In response, the District Commissioner promptly directed the Lead District Manager (LDM) to address the issue without delay.</p>	DRDA and Bank Authority
4.	Economic Development	Soil Conservation	RIDF XXV/XXVI/XXVII schemes	The D.O Soil Conservation provided an update on the current status of projects implemented under RIDF XXV/XXVI/XXVII during the house meeting. Out of the total of 11 schemes, 9 have been successfully completed. The District Commissioner emphasized the urgency of completing the remaining two schemes without delay. Furthermore, the District Commissioner instructed all Heads of Departments (HoDs) to ensure the timely completion of all projects and to collaborate with local ministers for their inauguration.	District Soil Conservation Officer, Baksa

				In addition, the D.O. Soil appraised the progress of PMKSY-2.0 schemes (WDC) 2.0. She informed that out of the total of 8 schemes, 3 have been successfully completed.	
5.	Economic Development	DI&CC		The District Commissioner has instructed the General Manager, DI&CC to share the list of beneficiaries with the ASRLM and the Department of Agriculture for verification. This measure aims to prevent any potential overlap among the beneficiaries.	DI&CC and LDM
6.	Economic Development	Banks (LDM)	Social Security Schemes	The District Commissioner has instructed LDM to increase the number of loan sanctions under the Financial Inclusion schemes. Additionally, LDM is required to thoroughly examine all proposals to prevent any overlapping.	LDM
7.	Economic Development	Handlooms & Textiles		<p>The Assistant Director of Handloom & Textiles provided an update on the different schemes that have been implemented under Handloom & Textiles. He mentioned that the distribution of FLY Shuttle Frame Loom with Jacquard and Fly Shuttle Frame Loom and Accessories has been successfully completed. Additionally, he informed about the progress of the Weaver Mudra Loan schemes, stating that eight proposals have been sanctioned with a total cost of seven lacs.</p> <p>In order to ensure the smooth implementation of the remaining proposals, the District Commissioner instructed the Assistant Director of Handloom & Textiles, Baksa to share the proposal list with the LDM for sanctioning. Furthermore, the District Commissioner directed the LDM to complete the sanctioning process before the next DDC Meeting.</p> <p>This update highlights the accomplishments in the Handloom & Textiles sector, including the successful distribution of necessary equipment and the sanctioning of Weaver Mudra Loans. The District Commissioner's instructions emphasize the importance of timely completion and coordination among the relevant authorities.</p>	Asstt. Director, H&T, Baksa
8.	Economic Development	Fishery	PMMSY, RIDF-XXVI and SOPD Schemes	The District Fisheries Development Officer provided a comprehensive overview of the initiatives undertaken by the Fishery Department. He elaborated on the projects implemented under the Pradhan Mantri Matsya Sampada Yojana (PMMSY) for the years 2020-21, 2021-22, 2022-23, and 2023-24. Recognizing the importance of avoiding duplication, the District Commissioner directed the DFDO to share the list of Self-Help Groups (SHG) associated with the Assam State Rural	Fishery Department

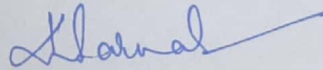
				Livelihoods Mission (ASRLM). Furthermore, the District Commissioner instructed S. Khan, ADC to conduct thorough inspections of all fisheries projects and instructed to submit written report with photographic evidence.		
9.	Economic Development	Animal Husbandry & Veterinary	Vaccinations	The District Veterinary Officer (DVO) provided an update on the vaccination program for November 2023, as well as the number of artificial inseminations conducted during the same month. According to the report, there were 200 cases of RD, 65 cases of LSD, 25 cases of ARV, 1837 cases of FMD, and 453 cases of Brucella. Additionally, the DVO announced that five self-help groups (SHGs) had been selected for the CM Flagship Programme. The District Commissioner (DC) instructed the DVO to share the list of selected SHGs with the ASRLM. Furthermore, the DC directed S. Khan, Addl. District Commissioner (ADC), to engage in discussions with the relevant bank authorities to secure loans for the selected SHGs.		District Animal Husbandry and vety. Deptt.
10.	Economic Development	Sericulture		The District Commissioner reviewed the various schemes implemented by the Sericulture department.	Sericulture Deptt.	District Sericulture Deptt.
11.	Reforms, Governance Facilitation & Regulation	Forest		The District Commissioner has issued instructions to the Forest Department to establish a helpline for immediate response to incidents of Man-Animal Conflict. Additionally, she has directed the department to organize awareness camps as soon as possible and inform the District Commissioner and Superintendent of Police, Baksa about the dates, times, and venues of these camps. In the discussions regarding Man-Animal conflicts, the District Commissioner has instructed the Forest Department to form a special committee consisting of the ADC, Revenue, PD, DRDA, APDCL, DFO, DDMA, and BIC Fellows. This committee will work towards finding solutions to reduce incidents of Man-Animal conflicts. Furthermore, the District Commissioner has made a request to all Heads of Departments to provide food supplies for an orphaned elephant named Nageswar at Manas.		DFO, Baksa & HoDs
12.	Social Sector	Education	Gunotsav	The District Commissioner informed the house that Gunotsav training is currently underway. She emphasized the importance of all officers responsible for the Gunotsav program to		District Education Department

				actively participate in the training. Additionally, she instructed the Education Department to ensure that 100% of H.S level students have their Aadhaar Seedlings completed.	
--	--	--	--	---	--

13.	Social Sector	Social Welfare	AWCs	The District Commissioner instructed to PHED to ensure the connection of JJM schemes in all AWCs by April 2024. Additionally, the District Commissioner has instructed APDCL to carry out electrification in all AWC projects. Furthermore, the Social Welfare Department has been directed to complete the AWC located in front of the DC Office by January 25, 2024, in order to inaugurate them on January 26, 2024, which coincides with Republic Day. The District Commissioner has also instructed ADC J. Barman to conduct visits to all AWCs and submit a report detailing his observations.	ADC (Socail Welfare), District Social Welfare Deptt. and APDCL
14.	Social Sector	FPD& CA	NFSA	The Deputy Director of Food, Public Distribution, and Consumer Affairs in Baksa provided an update on the lifting and distribution of NFSA Rice in December 2023. Additionally, he informed about the progress made in NFSA Data Entry and e-KYC.	District FPD& CA Deptt.
15.	Social Sector	Health	ABHA	The Joint Director of Health Services informed the house that a total of 5,10,000 Ayushman Bharat Health Accounts (ABHA) have been created in the district. Additionally, he provided an update on the current status of maternal and child health, as well as the number of patients who have benefited from the PMJAY schemes. During the meeting, the District Commissioner instructed the APDCL to re-connect electricity at Nimua Health Sub-Center. Furthermore, she directed the JDHS, Baksa to write a letter to the relevant authority at APDCL, requesting the re-electrification of Nimua HSC. The DC also instructed the Planning Branch to extend an invitation to Superintendent of Civil Hospital, Dr. Ravi Boro, for the upcoming DDC meeting.	District Health authority.
16.	Social Sector	EXCISE		The District Commissioner instructed to conduct raids at Pienie Places like at Daragaon/ Bhutankhuti/ Chowki/ Manas etc at various places under the district for stopping illegal liquor selling. She also instructed Superintendent, Excise to write a letter to Commissioner, Excise, Assam to opening the Excise Warehouse at Simla, Baksa.	District Excise Deptt.
17.	Social Sector	Sports	Khel Maharan	The DSO apprised status of registration of Khel Maharan LAC wise have been completed. The District Commissioner instructed to increase the registration in Khel Maharan.	District Sports Deptt.
18.	Infrastructure	APDCL	Electrification in AWCs and Nimua	The District Commissioner instructed APDCL to ensure 100% electrification in all the AWCs and also instructed to communicate with higher authority of APDCL for re-electrification at	APDCL Authority

			PHC	Nimua PHC.	
19.	Infrastructure	PHED		The Public Health Engineering Department (PHED) Baksa Division provided an update on the progress of the Jal Jeevan Mission (JJM), Swachh Bharat Mission-Gramin (SBM-G), and Har Ghar Jal (HGJ) initiatives. The Executive Engineer (EE) of PHED Baksa reported that out of the 53 villages, 24 have been certified under HGJ. The District Commissioner instructed the EE, PHED Baksa to closely monitor the usage of Individual Household Latrine (IHL) toilets in Dharmapur village. To facilitate this, the DC suggested creating a Google spreadsheet for efficient data monitoring. The DC emphasized the need for prompt implementation of JJM projects.	PHEBaksa Division.
20.	Infrastructure	PWD (Roads)		The Executive Engineer (EE) of the Public Works Department (PWD) Roads division informed the house about the ongoing projects being implemented under different PWD Roads programs. District Commissioner directed the PWD Roads department to verify all the roads connected to the polling centers for the upcoming 2024 Election. Additionally, she instructed them to repair the roads leading to Barama College to ensure seamless communication.	PWD (Roads)
21.	Infrastructure	PWD (Building)		The District Commissioner has given instructions to CO Baska Rev. Circle and PWD Building to joint verify the available space near the current Circuit House for the construction of a newly approved Circuit House. Additionally, she has instructed PWD (Building) to ensure the completion of the Boys and Girls Hostel at Govt. Model College, Baksa by March 2024. Furthermore, the DC has directed ADC J. Barman to conduct a joint verification with the PWD Building Department for all completed projects and submit a comprehensive report.	PWD (Building)
22.	Infrastructure	Water Resource		The EE WR Baksa Division apprised the status of three nos. of running projects in the house. The DC instructed ADC J. Barman to inspect the completed projects and submit a detailed report accordingly.	Water Resource Divn., Baksa
23.	Infrastructure	Transport		The District Commissioner instructed DTO, Baksa to keep strict vigil during 31 st December, 2023 and 1 st January, 2024 and instructed to exercise breadth analyze of the Bike Riders and Drivers.	DTO, Baksa
24.	Infrastructure	Irrigation (Barama-Chapaguri Division)		The District Commissioner took review the projects running in irrigation Department and she instructed to EE, Irrigation to make continue functional of all the irrigation related schemes.	Irrigation Dept. (Barama-Chapaguri Division)

25.	Infrastructure	Town & Country Planning		The District Commissioner desires to know about the schemes implementing under Town & Country Planning, Baksa. The APO DC Office Planning Branch apprised that only 1(one) project namely construction of Office Building of Asstt. Director, T&CP is under construction as per report of T&CP.		
26.	PMJVKY			The District Commissioner instructed APO Planning Branch to take the initiative for submission of Project Proposals under PMJVKY Programme in Baksa district.		
27.	Library			The District Commissioner has instructed the District Librarian to enhance the number of registrations by conducting extensive publicity. Additionally, she has directed the librarian to issue identity cards to all Heads of Departments (HoDs). Furthermore, the District Librarian has been instructed to bring registration forms to the upcoming District Development Committee (DDC) meeting.		
28.	Economics & Statistics Department			The Dy. Director, Eco & Statistics apprised the present progress of Agriculture census in the house.		
29.	Skill Development			The DPM apprised the house skilled Development Training Programme in Baksa district.		

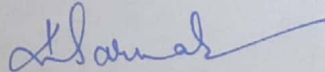


Secretary BTC & District Commissioner,
Baksa, Mushalpur
Dated: 31/12/2023

Memo. No. Dev-36/373/2023-LD-BAK/

Copy to:

1. The Principal Secretary to the Govt. of Assam, Transformation and Development Department, Dispur, Guwahati-6 for favour of information.
2. PS to Smti. Nandita Gorlosa, Hon'ble Guardian Minister for Baksa for kind appraisal of the Hon'ble Minister.
3. SSO to CEM, BTR, Kokrajhar for kind appraisal of the Hon'ble CEM.
4. P.S to Principal Secretary, BTC, Kokrajhar for kind appraisal of Principal Secretary, BTC, Kokrajhar.
5. All members for information and necessary action.



Secretary BTC & District Commissioner,
Baksa, Mushalpur