



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER: BAKSA: MUSHALPUR

Annexure::

Model DDC/CDC minutes of meeting format

Subject	Minutes of the Meeting of District Development Committee, Baksa
Date & Time	Date: 12-09-2023 & Time: 11:00 A.M.
Venue	Conference Hall of the District Commissioner, Baksa
Participants	Enclosed at Annexure – 1.1
Absentees	Nil
Fund receipt & Utilisation	Enclosed Department wise as per prescribe Annexure A & B (Copy enclosed)
Physical Progress	Enclosed Department wise as per prescribe Annexure C & D (Copy enclosed)

The meeting was chaired by the District Commissioner, Baksa

The decisions of the meeting are as follows:

Category- A: Department specific

Sl. No.	Sector	Administrative Department	Scheme/ Project/ Programme	Discussions	Decision/ Action to be taken by	Agency responsible & Timeline
1.	Economic Development	Aspirational District Programme	Abhinav Pahal	The District Commissioner instructed all Heads of Departments (HoDs) to submit video snippets of the completed projects implemented under the Aspirational District Programme to the Central Government of both undivided Baksa and Tamulpur districts. Additionally, she emphasized on the need to promptly complete any unfinished projects under	Action to be taken from Depts such as Health, Agriculture, Education, Social Welfare etc. having ADP Indicators	

I/111980/2023

				ADP.		
2.	Economic Development	Agriculture	The Agri-Processing Unit for Lemon, Millet and Dragon Fruits.	The District Agricultural Officer (DAO) informed the members of the house that a Lemon Juice Processing Unit has been inaugurated by the District Commissioner under ADP at Aohata, Salbari. Additionally, the DAO mentioned the potential establishment of a Millet Processing unit and a Dragon Fruit unit in Baksa district. The District Commissioner emphasized the importance of supporting agricultural groups registered under Cooperatives.	Agriculture, Cooperative, and DICC	
3.	Economic Development	Cooperation		The District Rural Cooperative Society (DRCS), Baksa, informed the house that the District Level Implementation and Monitoring Committee (DLIMC) has recommended the computerization of all 24 PACSs (Primary Agricultural Credit Societies) in Baksa district. The DLIMC will oversee the progress of this project. First Hand Reports (FHR) for all 24 PACSs have been submitted to the APEX Bank. In order to upgrade the member registrar, officers from the Office of the DRCS, Baksa, will be assigned to the PACSs for the implementation of the Data Capture Tool (DCT). Additionally, the District Commissioner instructed the DRCS to encourage young entrepreneurs to establish Primary Agri Processing Units in the district.	DRCS and Apex Banks	
4.	Economic Development	DRDA	MGNREGA	The District Commissioner issued instructions for the prompt execution of projects and initiatives under the Mahatma Gandhi National Rural Employment Gua	DRDA	

I/111980/2023

				<p>rantee Act (MGNREGA). Additionally, she emphasized the urgent completion of Civil Works of Amrit Sarovar and directed the construction of waiting sheds at each Amritsar Sarovar location. Furthermore, she instructed all BDOs to prioritize the construction of Soakpits.</p> <p>The District Commissioner instructed ADC I/c Salbari to conduct a comprehensive review of the ongoing works of MGNREGA in Salbari Sub-Division. Additionally, she directed ADC Jitu Barman, ACS to review the progress of the PMAY-G and PMAY-U projects under the Tamulpur Sub-Division.</p>		
5.	Economic Development	Soil Conservation		<p>The Department of Soil Conservation showcased their ongoing and completed projects through a PowerPoint presentation, providing an explanation of the progress made. The District Commissioner emphasized the importance of preparing the completed projects for inauguration by the Hon'ble Chief Minister of Assam. The Department of Soil Conservation announced that the Gully Control Projects at Bhutankhuti and the Boulder Protection on Mora River in Naosali are now ready for inauguration.</p>	DO. Soil Conservation Department	

6.	Economic Development	DICC	PM-Viswakar	<p>The District Commissioner informed that the Prime Minister's Viswakarma scheme will be launched on the day of the Viswakarma Puja celebration. She instructed the General Manager (GM) to ensure extensive publicity among the public. Additionally, she directed the GM of the District Industries and Commerce Centre (DICC) to display flex banners at the Puja Mandaps held under the Mushapur Sub-Division, as well as in public places, to maximize awareness of the scheme.</p>	DI&CC	
7.	Economic Development	Banks	Social Security Schemes	<p>The District Commissioner instructed LDM to conduct awareness on the Social Security Schemes at Gram Sabha Level and she also instructed to hold awareness camp separately in Tea Garden</p>	LDM	

I/111980/2023

				areas		
8.	Economic Development	Handlooms & Textiles	Swanirbhar Naari	The Assistant Director of Handloom, Textiles has stated that no orders have been received from the Government for procurement under the Swa-Nirbhar Naari Scheme to date.	H&T Department	
9.	Economic Development	Fishery	PMMSY, RIDF-XXVI and SOPD Schemes	The DFDO informed the house about the initiatives undertaken as part of the Pradhan Mantri Matsya Sampada Yojana (PMMSY), Rural Infrastructure Development Fund (RIDF-XXVI), and State Owned Priority Development (SOPD). Additionally, the District Commissioner assessed the progress of the Goldingpara Fishery village.	Fishery Department	
10.	Economic Development	Animal Husbandry & Veterinary	LHDCP and NLM	The District Veterinary Officer (DVO) provided an update on the ongoing vaccination program in the district. Additionally, the DVO informed that training programs on various aspects of farming, such as piggery, poultry, and goat rearing, are currently underway for the benefit of local farmers of the District.	Vety. Deptt.	
11.	Economic Development	Sericulture	Training on ERI Sector	The Assistant Director of Sericulture informed that the training on ERI-Sector for Baksa District has been successfully completed, benefiting 100 individuals. Additionally, training for 60 beneficiaries in Tamulpur District will commence shortly. Furthermore, he mentioned that the training for 11 beneficiaries in Kesseru Kisan Nursery has already been completed.	Sericulture Deptt.	
12.	Reforms, Governance Facilitation & Regulation	Forest	Amrit Brikhya Andolan	The District Forest Officer (DFO) provided an update on the successful implementation of the Amrit Brikhya Andolan Programme in Baksa district. He informed the house that approximately 4,40,000 registrations have	Forest Deptt. & all HoDs	

I/111980/2023

				<p>been completed in the district. Furthermore, he announced that the distribution of saplings will commence on September 11th, 2023. The DFO also urged all stakeholders to inform the Forest Department about any rejected saplings, assuring them that immediate replacements will be made by September 16th, 2023. During the meeting, the District Commissioner suggested that the DFO capture photographs of the sapling distribution process and upload them to the Amrit Brikhya Andolan Portal. This would enhance transparency and allow for better monitoring of the initiative's progress</p>	
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13.	Reforms, Governance Facilitation & Regulation	Excise	Revenue collection & conduct of Excise Raid	The Superintendent of Excise informed the house that a door-to-door raid is currently underway, resulting in a significant boost in revenue collection.	Excise Deptt.	
14.	Social Sector	Education	Electrification of Schools	The Inspector of Schools/DEEO has informed that electrification has been successfully completed in all schools, and water supply connections have also been provided.	Education Deptt.	
15.	Social Sector	Social Welfare	JJM / Electricity Connection	The District Social Welfare Officer (DSWO) informed the house that there are still 73 Anganwadi Centers (AWCs) in the district that have not been connected to the Jal Jeevan Mission (JJM) schemes. Additionally, 30 AWCs are still awaiting electricity connection and electrification. The Assam Power Distribution Company Limited (APDCL) stated that the lack of permanent buildings for the AWCs has hindered the electrification process. In response, the District Commissioner instructed APDCL and the	Social Welfare, PHED & APDCL	

				Public Health Engineering Department (PHED) to promptly provide electricity and running water facilities without any further delay.	
16.	Social Sector	FPD & CA	NFSA	The District Commissioner instructed the Deputy Director of Food, Public Distribution, and Consumer Affairs (FPD&CA) to expedite the distribution of ration cards and ensure the completion of data entry tasks. Additionally, she directed the Addl. District Commissioner in charge of Salbari to collaborate with the BTR authority in order to fill the vacant positions of Inspectors at Salbari Sub-Division.	FPD & CA Deptt.
17.	Social Sector	Health		The District Commissioner gave instructions to distribute PMJAY Cards through ASRLM among the beneficiaries. Additionally, she instructed NHM to organize a Health Mela and distribute Ayushman Cards by October 22, 2023, in coordination with the Education, Social Welfare Department, and P&RD Department.	Health and ASRLM
18	Social Sector	EXCISE	Illegal Liquor raids	The Superintendent of Excise informed the house that consistent raids have been carried out to combat the illegal supply and sale of liquor. Additionally, he mentioned that the Govt. has granted permission for a warehouse in Simla.	Excise
19.	Social Sector	Sports	a) Khel Maharan and Sanskritik b) Mahasangram	a) The District Commissioner gave instructions to increase the number of registrations in order to meet the registration targets. Additionally, she directed the Inspector of Schools to motivate students in all schools. Furthermore, the District Commissioner instructed all Block Development Officers (BDOs) to engage a computer operator specifically for Khel Maharan.	Sports/ Inspector of Schools/ BDOs

I/111980/2023

				b) The District Commissioner also emphasized the need for extensive publicity of the Sanskritik Mahasangram event at the VCDC Level, during the convening of Gram Sabhas. Additionally, the Commissioner directed the BDOs to assign a computer operator in each respective Block to facilitate easy registration for the participants.		
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20.	Infrastructure	APDCL	Electrification in AWCs & JJM Schemes	The AGM of APDCL informed the house that electrification has been completed in all the Model AWCs. However, he also mentioned that there are still some AWCs awaiting electrification due to the absence of permanent structures. The District Commissioner has instructed the APDCL authority to reduce power outages. The Assistant General Manager of APDCL stated that the current situation regarding power outages is stable.	APDCL/ PHED	
21.	Infrastructure	PHED	FHTC schemes under JJM Scheme.	The District Commissioner instructed EE, PHED Baksa to meet the FHTC target and also to hand over the completed JJM Schemes to the Water Users Committees and also complete the Har Ghar Jal certification for as many villages as possible.	PHED	
22.	Infrastructure	PWD (Roads)		The District Commissioner informed the members present in the house that the Hon'ble Chief Minister of Assam will be visiting Baksa district shortly. She instructed all Heads of Departments to be prepared for the inauguration of the completed projects that have been marked. The Executive Engineer (EE) of the Public Works	PWD (Roads)	

				Department (PWD) for Roads provided an update to the house regarding the progress of ongoing projects in different schemes within the Mushalpur Sub-Division. The District Commissioner instructed the EE of PWD (Roads) to conduct an inspection and verification of the roads in Barama Professor Colony, and to make arrangements for the necessary repairs or construction of the roads.	
23.	Infrastructure	PWD (Building)		The AEE PWD (Building & NH) informed the house about the present status of Salbari Circuit House. The District Commissioner instructed the completion of the electrification works and requested the SDO (Civil) Salbari to take the initiative for the inauguration of the Circuit House.	PWD (Building)
24.	Infrastructure	Water Resource		The EE WR Baksa Division provided updates on the progress of various ongoing projects, including Jartaluk, Kaldia, and Mora Pagladia Embankment.	Water Resource Divn., Baksa
25.	Infrastructure	Transport		The District Commissioner instructed the DTO to supply vehicles for the Meri Maati – Meri Desh program whenever and wherever they are needed.	DTO, Baksa
26.	Infrastructure	Irrigation(Barama-Chapaguri Division)		The District Commissioner conducted a thorough review of the FIS Project being implemented under the Irrigation Department. During the evaluation, the EE of the Irrigation Barama-Chapaguri Division confirmed that both the Dangobima and Borsolima FIS Projects have been successfully completed and are now prepared for their official inauguration.	EE, Irrgn. Barama-Chapaguri Divn., Baksa

e-Signed

Secretary BTC & District Commissioner,
Baksa, Mushalpur

Memo. No. Dev-36/373/2023-LD-BAK/122699-A **Dated: 26/10/2023**

Copy to :

1. The Principal Secretary to the Govt. of Assam, Transformation and Development Department, Dispur, Guwahati-6 for favour of information.
2. PS to Smti. Nandita Gorlosa, Hon'ble Guardian Minister for Baksa for kind appraisal of the Hon'ble Minister.
3. SSO to CEM, BTR, Kokrajhar for kind appraisal of the Hon'ble CEM.
4. P.S to Principal Secretary, BTC, Kokrajhar for kind appraisal of Principal Secretary, BTC, Kokrajhar.
5. All members for information and necessary action.

Secretary BTC & District Commissioner,
Baksa, Mushalpur