GOVERNMENT OF ASSAM

OFFICE OF THE DEPUTY COMMISSIONER:: BAKSA :: MUSHALPUR

(DEVELOPMENT BRANCH)

SHORT NOTICE INVITING TENDER

Sealed Tender affixing Court Fee Stamp of **Rs.8.25** (Rupees eight and twenty five paisa) only are invited from intending Firms/Suppliers/Individuals registered with Registrar of Societies, Assam, or Individuals registered with any Govt. department, for supply of **Identity Card** corresponding to Bye-election to No. 22-Koklabari (ST) BTCC as per Terms & conditions given below:

TERMS AND CONDITIONS

1. The tenderer should quote the rates as per format shown below:

Sl. No.	Particulars	Rate	
		Rupees (in figure)	Rupees (in word)
1	Identity Card Composing with Printing including plastic cover of size A1 and Ribbon.		
	Identity Card Composing with Printing including plastic cover of size B1 and Ribbon.		
2	Liniyard of 3 Grades / Qualities (I)		

2. The tenderer shall have to deposit a sum of Rs.15,000.00 (Rupees fifteen thousand) only in the form of Bank Draft/Call Deposit from any Nationalized Bank pledged in favour of The Deputy Commissioner, Baksa to be payable at Mushalpur as Security Deposit, which shall be refundable on satisfactory completion of the assigned job and after the contract period is over. If the job is not executed satisfactorily as per specifications and within the stipulated period, the Deputy Commissioner, Baksa reserves the right of rejecting the job and no compensation will be paid for such rejection and the Security Deposit will also stand forfeited.
3. Tenderer should have adequate experience of photography & printing. They should send marked samples against the items 1 and 2 along with their tender for assessing the quality by the tender committee.
4. Tenderer will be required to adhere strictly to time frame and no delay will be accepted.
5. The tenderer must furnish the following up to date valid documents along with their tender:
   a. Registration certificate of the Firm. In case of individual, registration certificate with any Govt. department with up to date validity.
   b. GST Registration Certificate with latest GST return filing statement.
   c. Xerox copy of self-signed PAN card.
   d. Latest Income Tax Return statements.
   e. Xerox copy of Bank pass book.
   f. Record/documents in support of experience. if any.
6. The work order will be placed as per requirement and payment will be made subject to availability of fund in the respective head of account after observing all formalities thereof. **No claim as regard to payment, advance payment etc. will be entertained**.

7. The Deputy Commissioner, Baksa reserves the right to accept/reject any or all the tenders without assigning any reason thereof at any time and stage and does not bind itself to accept the lowest rate and no assurance is given to the lowest bidder to award the supply work at his quoted rate.
8. The tenders should be addressed to the Deputy Commissioner, Baksa and must be submitted at the **Drop Box** provided for the purpose at the Deputy Commissioner, Baksa in sealed cover latest by **2.00 PM** on **21/05/2022**.Tenders so received shall be opened on the same day at **3.00 PM** in the office of the Deputy Commissioner, Baksa. No separate notice will be served upon tenderer to remain present at the time of opening of sealed tenders.
9. The rate should be quoted inclusive of all sources of tax by the tenderer and on their **Letter heads** in the **Format** as above.
10. The undersigned is not responsible for payment of fund beyond his control & authority.

Sd/-, A. Amin, ACS,
Addl. Deputy Commissioner,
Baksa, Mushalpur

Memo No. BEC(BE)02/2022/8-A

Dated Mushalpur, the 13th May, 2022

Copy to:-

1. The Secretary, Assam State Election Commission, Aditya Tower, Guwahati for favour of kind information.
2. The District Information and Public Relation Officer, Baksa with a request for wide publicity through print and electronic media.
3. DIO,NIC, Baksa for uploading at district website immediately.
4. Notice Board of DC's Office, Baksa, Mushalpur.

Addl. Deputy Commissioner,
Baksa, Mushalpur
13/5/22

GOVERNMENT OF ASSAM

OFFICE OF THE DEPUTY COMMISSIONER:: BAKSA :: MUSHALPUR

(DEVELOPMENT BRANCH)

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SHORT NOTICE INVITING QUOTATION

Sealed quotations are invited from the intending firms/parties for the following works in connection with Bye-election to No. 22-Koklabari (ST) BTCC.

1. Hiring charges of Video Camera with camera and camera man for videography (per day)	Rs. _____
2. Hiring Charges of CC Camera with all accessories (per day)	Rs. _____
3. Hiring Charges of Computer with UPS at least 4-5 hours power back-up (per day)	Rs. _____
4. Hiring Charges of Xerox Machine (Per day)	Rs. _____
5. Hiring Charges of TV (per day)	Rs. _____

TERMS AND CONDITIONS

1. The quotationer must furnish the following up to date valid documents along with their quotation:-
   a. Registration certificate of the Firm.
   b. GST Registration Certificate with latest GST return filing statement.
   c. Xerox copy of self-signed PAN card.
   d. Latest Income Tax Return statements.
   e. Xerox copy of Bank pass book.
   f. Experience certificate, if any.
2. The quotation should be addressed to the Deputy Commissioner, Baksa and must be submitted at the **Drop Box** provided for the purpose at the O/o. Deputy Commissioner, Baksa in sealed cover latest by **2.00 PM** on **21/05/2022** and same will be opened on the same day at **3.00 PM** in the office of the Deputy Commissioner, Baksa. No separate notice will be served upon quotationers to remain present at the time of opening of sealed quotation.
3. The rate should be quoted inclusive of all tax by the quotationers and on their **Letter heads**.
4. Payments will be made subject to availability of fund.
5. The undersigned is not responsible for payment of fund beyond his control & authority.

Sd/-, A. Amin, ACS,
Addl. Deputy Commissioner,
Baksa, Mushalpur

Memo No. BEC(BE)-2/2022/10-A — Dated Mushalpur, the 13th May, 2022

Copy to:-

1. The Secretary, Assam State Election Commission, Aditya, Guwahati for favour of kind information.
2. The District Information and Public Relation Officer, Baksa with a request for priding wide publicity through print and electronic media.
3. DIO,NIC, Baksa for uploading at district website immediately.
4. Notice Board of DC's Office, Baksa, Mushalpur.

Addl. Deputy Commissioner,
Baksa, Mushalpur

13/5/22

GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER:: BAKSA, MUSHALPUR
(DEVELOPMENT BRANCH)

SHORT NOTICE INVITING TENDER

Sealed Tender affixing Court Fee Stamp of **Rs.8.25** (Rupees eight and twenty five paisa) only are invited from intending Firms/Suppliers/Individuals registered with Registrar of Societies, Assam, or Individuals registered with any Govt. department, for supply/arrangement of food in connection with Bye-election to No. 22-Koklabari (ST) BTCC as per Terms & conditions given below:

(A) TERMS AND CONDITIONS

[1] The tenderer shall have to deposit a sum of Rs.15,000.00 (Rupees fifteen thousand) only in the form of Bank Draft/Call Deposit from any Nationalized Bank pledged in favour of The Deputy Commissioner, Baksa to be payable at Mushalpur as Security Deposit, which shall be refundable on satisfactory completion of the assigned job and after the contract period is over. If the job is not executed satisfactorily as per specifications and within the stipulated period, the Deputy Commissioner, Baksa reserves the right of rejecting the job and no compensation will paid be for such rejection and the Security Deposit will also stand forfeited.

[2] Tenderer should have adequate experience of supply/arrangement of food items within limited time period.

[3] Tenderer will be required to adhere strictly to time frame and no delay will be accepted

[4] In case of violation of any condition of the contract by the Tenderer at any stage, the Deputy Commissioner, Baksa reserves the right of rejecting the materials supplied by him without making any payment for such materials.

[5] The tenderer must furnish the following up to date valid documents along with their tender:

a. Registration certificate of the Firm. In case of individual, registration certificate with any Govt. department with up to date validity.

b. GST Registration Certificate with latest GST return filing statement.

c. Xerox copy of self-signed PAN card.

d. Latest Income Tax Return statements.

e. Xerox copy of Bank pass book.

f. Record/documents in support of experience. if any.

[6] In view of urgency of supply/arrangement of food items at the fixed stipulated date/time, local Tenderer of Baksa district having experience on the works of supply shall be given preference.

[7] The Deputy Commissioner, Baksa reserves the right to accept/reject any or all the tenders without assigning any reason thereof at any time and stage and does not bind itself to accept the lowest rate and no assurance is given to the lowest bidder to award the supply work at his quoted rate.

[8] The tenders should be addressed to the Deputy Commissioner, Baksa and must be submitted at the **drop Box** provided for the purpose at the Deputy Commissioner, Baksa, Mushalpur in sealed cover latest by **02.00 PM on 21/05/2022.**Tenders so received shall be opened on the same day at **03.00 PM** in the office of the Deputy Commissioner, Baksa. No separate notice will be served upon tenderer to remain present at the time of opening of sealed tenders.

[9] Payment will be made subject to availability of fund in respective head of accounts.

[10] The rate should be quoted inclusive of all sources of tax by the tenderer and on their **Letter heads** in the **Format** attached herewith as **Annexure A**.

[11] The undersigned is not responsible for payment of fund beyond his control & authority.

Sd/-, A. Amin, ACS,
Addl. Deputy Commissioner
Baksa, Mushalpur

Memo No.BEC(BE)-2/2020/14-A Dated Mushalpur, the 13th May, 2022.

Copy to:-

1. The Secretary, Assam State Election Commission, Aditya Tower, Dispur, Guwahati for favour of kind information.
2. The District Information and Public Relation Officer, Baksa with a request for wide publicity thought printing and electronic media.
3. DIO,NIC, Baksa for uploading at district website immediately.
4. Notice Board of DC's Office, Baksa, Mushalpur.

Addl. Deputy Commissioner
Baksa, Mushalpur
13/5/22

Sl.no.	Items/Particulars	Qty	Rate (₹)
1.	Milk coffee	Per cup	
2.	Black coffee	Per cup	
3.	Milk Tea	Per cup	
4.	Black Tea	Per cup	
5.	Puri/Sabji **(3 Pcs)**	Per Plate	
6.	Paratha	Per Plate	
7.	Chapatti/Sabji **(2 pcs)**	Per Plate	
8.	Veg Thali	Per Plate	
9.	Veg Thali – **(Paneer)**	Per Plate	
10.	Non-veg Thali (**Mutton**)	Per Plate	
11.	Non-veg Thali (**Chicken**)	Per Plate	
12.	Non-veg Thali (**Fish**)	Per Plate	
13.	Non-veg Thali (**Egg**)	Per Plate	
14.	Veg Roll	Per No.	
15.	Chicken Roll	Per No.	
16.	Egg Roll	Per No.	
17.	Veg Fried Rice	Per Plate	
18.	Chicken Fried Rice	Per Plate	
19.	Egg Fried Rice	Per Plate	
20.	Water bottle (general mineral water)	Per No.	
21.	Water bottle 1 ltr (general mineral water)	Per No	
22.	Water bottle 2 ltrs (general mineral water)	Per No	
23.	Water bottle $^1/_2$ ltr (Bislari/Aquafina)	Per No.	
24.	Water bottle 1 ltr	Per No.	
25.	Water bottle 2 ltrs	Per No.	
26.	Water Jar 20 ltrs	Per No.	
27.	Veg. pulao	Per Plate	
28.	Meat pulao	Per Plate	
29.	Patties - **Veg**	Per No.	
30.	Patties- **Sweet**	Per No.	
31.	Patties- **Chicken**	Per No.	
32.	Patties-**Panner**	Per No.	
33.	Rasgulla/Gulab Jamun	Per No.	
34.	Singra	Per No.	
35.	Kalakan	Per No.	
36.	Kachuri	Per No.	
37.	Omlet (egg)	Per No.	
38.	Sandwich	Per No.	
39.	Beverages **(Frooty/Tropicana/ORS/etc.)** 200/250/300 mls	Per Pkt.	
40.	**Frooty/ Tropicana**-200 ml	Per Pkt.	
41.	**ORS-300 ml**	Per Pkt.	
42.	Fruit Juice – 1 ltrs	Per No.	
43.	Cold drinks **(small) 500 ml**	Per No.	
44.	Cold drinks (big) 1.5 ml	Per No.	

45.	Packet cake **(Small)**	Per No.	
46.	Packet cake **(Big)**	Per No.	
47.	Pokora/Cutlet/veg.chop	Per Plate	
48.	Jellebi	Per kg	
49.	Curd (Doi)	Per kg	
50.	Kaju (Salted)	Per kg	
51.	Boiled Egg	Per No.	
52.	Bread (small/big)	Per No.	
53.	Butter- 100 gm	Per Pkt	
54.	Jam – 200 gm	Per Pkt	
55.	Jelly -200 gm	Per Pkt	
56.	Milk - Amul Taja	Per Ltr	
57.	Corn Flakes- 200 gm	Per Pkt.	
58.	Biscuit (good brand)	Per Pkt	
59.	Fruits :		
60.	i) Apple	Per kg	
61.	ii) Grapes	Per kg	
62.	iii) Banana	Per kg	
63.	iv) watermelon	Per kg	
64.	Bhujia/Mixture	Per Pkt	
65.	Chowmin (Veg)	Per Plate	
66.	Chowmin (Non-veg)	Per Plate	
67.	Momo (veg)-6 pcs	Per Plate	
68.	Momo (non-veg)- 6 pcs	Per Plate	

Addl. Deputy Commissioner,
Baksa, Mushalpur
13/5/22